

Date: 21 May 2009 | Time: 1.00pm | Venue: The Education Centre

Details of next meeting:

Please note an extended special meeting will take place 16th July 2009 1.00pm – 4.00pm as per minutes

1) Attendance at Meeting

Key: MA – Member Attended, RA – Representative Attended, A - Submitted Apologies, NC – No Contact/Attendance

Board Members

Name		Title	Representing	Attendance
Jane Humphreys	JH	Corporate Director of Children, Education & Social Care (CESC) (SLSCB Chair) Link to Drug Action Team & Domestic Violence Executive Group	Stockton-on-Tees Borough Council	MA
Sandra Egleton	SE	Assistant Director of Children's Services (SLSCB Vice Chair)	Barnardo's	MA
Lynne James	LJ	Service Manager	CAFCASS	MA
Alastair Simpson	AS	Detective Chief Inspector	Cleveland Police (Crime / Child Protection)	MA
Ted Allen	TA	Chief Inspector Link to Youth Offending Service & Safer Stockton Partnership	Cleveland Police (Stockton District - Prevention)	A
Sujinder Sangha	SSa	Principal, Riverside College	Colleges	MA
Ian Harrington	IH	District Manager	Fire Service	NC
Cath Siddle	CS	Deputy Director of Nursing	North Tees & Hartlepool Foundation Trust (NTHFT)	A
Linda Watson	LW	Head of Community Services	North Tees & Hartlepool Foundation Trust	A
Sue Smith	SSm	Director of Nursing & Patient Safety	North Tees & Hartlepool Foundation Trust	MA
Anne Moore	AM	Director of Nursing & Therapies	Tees PCT	NC
Bernice Gallagher	BG	Children's Services Manager	NSPCC	A
Hazel Ducker	HD	Head Teacher	Primary Schools	A
Julie Allan	JA	Assistant Director Link to MAPPA	National Probation Service	RA
David Youldon	DY	Head Teacher	Secondary Schools	MA
Julie Nixon	JN	Head of Housing	Stockton-on-Tees BC	MA
Julia Morrison	JM	Head of School Effectiveness / Assistant Director NTHFT	Stockton-on-Tees Borough Council CESC / NTHFT	A
Peter Seller	PS	Head of Children & Young People's Strategy / Assistant Director (Commissioning) Stockton PCT Link to Sexual Health Service, Domestic Violence Executive Group & Hidden Harm	Stockton-on-Tees Borough Council CESC / Stockton PCT	A
Lyn Burns	LB	Acting Head of Children & Young People's Operational Services / Assistant Director NTHFT Link to MAPPA, Sexual Health Service, Youth Offending Service, Safer Stockton Partnership & Domestic Violence Executive Group	Stockton-on-Tees Borough Council CESC / NTHFT	MA
Shaun McLurg	SMcL	Head of Children & Young People's Operational Services / Assistant Director NTHFT Link to MAPPA, Sexual Health Service, Youth Offending Service, Safer Stockton Partnership & Domestic Violence Executive Group	Stockton-on-Tees Borough Council CESC / NTHFT	MA

MINUTES OF SLSC BOARD MEETING 21.5.09

Ray Graham	RG	Community Services Manager and Professional Lead for CAMHS Nursing.	Tees, Esk & Wear Valleys NHS Trust	MA
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Scrutiny / Information Role (Due to the nature of these roles standing apologies are noted)

Name	Title	Representing	Attendance
Cllr Alex Cunningham	Lead Cabinet member - Children and Young People	Elected Member Stockton-on-Tees Borough Council	MA
Sam Cramond	NE Child & Maternal Health Service Advisor	NHS North East Strategic Health Authority	A

SLSCB Staff

Name	Title	Present	Apologies
Pauline Beall	Business Manager	✓	
Lorna Wright	Administrator	✓	

Advisors / Guests / Speakers

Name		Title	Representing	Present	Apologies
Eric Jewitt	EJ	Chair	Training Task Group	✓	
Linda Sandbach	LS	Chair	Procedures & Practice Task Group	✓	
Miriam Robertson	MR	Youth Offending Service Manager	Youth Offending Service	✓	
Neil Schneider	NS	Chief Executive	Stockton Borough Council	✓	
Sarah Megan	SM	Senior Probation Officer	National Probation Service Julie Allen	✓	
Simon Willson	SW	Chair	Performance & Quality Task Group	✓	

No. Agenda Item

Action By

2 Minutes of Meeting held on 19 March 2009

Agreed as true record.

JH proposed SLSCB minutes go through the same process as the Children's Trust Board minutes of going to cabinet for information. Members agreed the ratified minutes will be sent to Democratic Services.

3 Matters Arising

3.1 JH provided an update on the Child Death Review Project and gave a brief overview of the panel process.

3.2 JH advised that Jayne Palmer will continue with work on physical restraint, this will include issues around consistency in practice. Annual reports will be presented to the Board.

3.3 Work on the Joint Protocol for Children Missing From Home will continue. The Stockton group are now looking at this group becoming a Tees wide project. Sally Robinson – Assistant Director, Hartlepool Borough Council, has offered to chair these meetings.

AS advised that the Police are looking at changing their procedure for data collection to coincide with the needs of this group.

3.4 AS confirmed the Forced marriage worker has been in post since Monday 18.5.09 and is making contact with key people. PB offered to arrange a meeting with the key people in Stockton.

PB

3.5 JH gave an update on the Serious Case Review which has been sent to Ofsted. So far there have been a couple of minor queries that have been dealt with. Further information will be fed back to the Board when it is received.

3.6 PB advised that the Tees Procedure group have met once and are due to meet again tomorrow. Draft Terms of Reference has been written for the group to consider. The hope is to move forward

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	with more Tees groups to prevent duplication of work.	
4	<p data-bbox="183 257 853 291">Domestic Violence - Police Referrals to Social Care</p> <p data-bbox="183 302 1388 369">AS provided a verbal update and gave information from his meeting with Susan Jackson, Safeguarding Operations Manager.</p> <p data-bbox="183 403 1388 459">There are over 270 incidents of domestic violence in Stockton per month and more than half of these are from homes where children are present.</p> <p data-bbox="183 470 1388 526">AS advised that there has been a dramatic increase since Christmas and there is a lot of work to be done on the Domestic Violence Strategy.</p> <p data-bbox="183 537 1388 593">JH continued the discussion and noted that she had picked up the recession/credit crunch appeared to be impacting on some families when doing visits to schools in the area.</p> <p data-bbox="183 638 1388 761">Various members of the group gave information on how this was also effecting their service area, problems with housing has increased, domestic violence features heavily in case conferences and the significant increase in DV cases in Stockton was discussed at the North Tees Foundation Trust recently.</p>	
	<p data-bbox="183 795 1388 896">AS commented that it is important for a clear risk assessment to be completed, identify the risks and put measures in place. JH made a request for SMcL to set up a group to ensure systems are in place to address these issues. More information will be brought back to the September meeting.</p>	SMcL
5	<p data-bbox="183 929 1133 963">Safeguarding in the Secure Estate for Children and Young People Report</p> <p data-bbox="183 974 1388 1120">(NB National Document previously provided at January Board meeting) Miriam Robertson, Youth Offending Service (YOS) Manager, presented the report to advise the LSCB of the recent review commissioned by the Youth Justice Board (YJB) on safeguarding of children and young people held in the secure estate in England and Wales (The summary report was published in December 08 and provided to Members at their meeting in January 09).</p> <p data-bbox="183 1153 1388 1243">MR highlighted specific areas of the report and gave information on how the YOS responds, MR advised that the LSCB needs to satisfy itself that they are ensuring robust Safeguarding policies and procedures are provided in Stockton.</p>	
	<p data-bbox="183 1276 446 1310">The Board agreed to:</p> <ul data-bbox="231 1310 1388 1444" style="list-style-type: none"> <li data-bbox="231 1310 1388 1366">• Note the content of the Safeguarding in the Secure Estate for Children and Young People Report <li data-bbox="231 1377 1388 1411">• Continue to receive six monthly information on young people in the secure estate <li data-bbox="231 1411 1388 1444">• Receive information on individual concerns, in the event of any serious incidents in custody 	ALL
6	<p data-bbox="183 1478 869 1512">ISA (Independent Safeguarding Authority) Readiness</p> <p data-bbox="183 1512 1388 1579">Two reports were circulated; Vetting and Barring Scheme (VBS) Readiness Tool for Local Safeguarding Children Boards (LSCB) and the Vetting & Barring Scheme stakeholder presentation.</p> <p data-bbox="183 1601 1388 1691">PB advised that these documents have been circulated prior to the DCSF/GONE formal issue. The readiness questionnaire shows what evidence is required. JH advised there have already been discussions about this and it needs to be taken forward with individual agencies.</p> <p data-bbox="183 1724 1388 1814">Information on the Safe Recruitment group, which is attended by HR leads was given by PB, information from this group can be brought back to the board as they have been working on the Safer Recruitment and Selection Protocol.</p> <p data-bbox="183 1848 1388 1937">DY led the conversation regarding work experience in schools and although health and safety checks are carried out there is still a possibility that children are being sent out to work with people who don't have a CRB check. SS advised that Colleges have the same issue.</p>	
7	<p data-bbox="183 1971 1388 2004">Management of Serious Case Reviews – Proposal from ADCS Vulnerable Children's Network.</p> <p data-bbox="183 2004 486 2038">Report presented by PB.</p>	
	<p data-bbox="183 2060 1388 2094">The report has been produced to facilitate work by the Vulnerable Children's Network, a sub group</p>	

No.	Agenda Item	Action By
	<p>of the regional group of the Association of Directors of Children's Services.</p> <p>LSCB are asked to consider ways in which consistency in the management and publication of SCR's regionally can be achieved. PB has had conversations with Ofsted regarding the publication the current SCR in Stockton, the advice that was given was to refrain from publishing the document until all scoring and feedback has been received from Ofsted.</p> <p>AS felt it is critical that a coordinated approach where media is concerned is developed.</p> <p>PB advised that as part of the Media/SCR strategy, media staff in all agencies are notified prior to the review to ensure the agreed process is followed. The SBC public Relations Officer acts as the Boards Media Officer.</p> <p>Following discussion regarding the recommendations in this report, PB requested that all agencies keep the Business unit up to date with their LADO and Media contacts.</p>	
	<p>The Board agreed to</p> <ul style="list-style-type: none"> • Support the principle of taking a responsive approach to the publication of SCR Executive Summaries. • Publications consisting of placing the Executive Summaries on the LSCB web-site – unless the merit of a particular case leads the LSCB to consider that a more pro-active approach to managing the media is necessary. • Where an approach from the press about a case subject to review is received, LSCB's will confirm that the SCR is taking place and will advise of planned publication (as outlined above) and suggest press / media monitoring of the web-site. • The timing of SCR publication being delayed until the LSCB receives confirmation of the results of the evaluation by Ofsted • The SCR's Executive Summaries being published on LSCB web-sites for 6 months prior to being removed. • Support the co-ordination of the timing of SCR publications across the region, by providing regular updates on timing and delays in order to support other LSCB's in the process of effectively managing publication. 	ALL
8	<p>CP (Social Care) Audits Report presented by LB</p> <p>The report provides a summary of findings from an audit undertaken of the involvement of Children's Social Care with children subject to a Child Protection Plan in December 2008. The Review was commissioned by the Corporate Director of Children, Education and Social Care following the publicity about the Haringey Baby P case.</p> <p>LB advised that the audit took a long time to complete due to the amount of work to get through, and confirmed that strategies were in place to address any issues that came to light.</p> <p>JH added that she is satisfied Stockton has the policies and procedures in place; it is a question of ensuring that they are followed. PB advised that any issues raised from recent Serious/Case reviews have been included in this years training programme however, commented that a lot of training gets cancelled due to poor uptake and requested that members encourage their agency participation.</p> <p>A discussion took place around responsibilities of professionals and how they should be held accountable for their practice following any training they receive.</p> <p>SW welcomed the recommendations from this report on behalf of the Performance & Quality Task Group and felt that they need to look at audits not just as a process but what there outcomes will be.</p> <p>LS gave praise for the amount of referrals coming from professionals such as Library, Garden or Housing maintenance staff.</p> <p>An action plan will be completed and brought back to the next Board meeting once the full audit is finished.</p>	LB

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9	<p>Vulnerability Unit Report presented by AS for information and discussion.</p> <p>The report outlines the decision by Cleveland Police to co-locate officers and staff working in the functions of child abuse investigation, abuse against vulnerable adults and domestic abuse within a vulnerability unit.</p> <p>AS advised that the changes would take place from 6th July 2009 and provided an overview of the report, highlighting areas in coordination and administration support which should greatly improve.</p> <p>Interviews will take place over the next few weeks; JH requested that information is circulated as soon as possible advising who the new staff will be.</p> <p>The Board agreed to</p> <ul style="list-style-type: none"> • Note the report • Provide any views / considerations to DCI Simpson 	AS
10	<p>Laming Review Verbal update given by LB</p> <p>LB provided information from the Laming recommendations and the Government's response. The document also included a column advising where we are in Stockton with regard to the recommendations.</p> <p>LB and PB will have a meeting next week to discuss how to progress outcomes and organise workshops. It was agreed today they would take place at the next meeting in July, which will be the extended time of 1.00pm – 4.00pm.</p>	ALL
11	<p>Board / Task Group Meeting Attendance & Membership Review PB presented two reports, the first is set out to show information in the format requested by DCFS and the second gives more detail and breakdown of attendance at all task groups.</p> <p>JH queried the coding of 50's, PB advised that this is a monetary value given for all attendees. JH requested that this be amended to show attendance more clearly. A new version to be emailed to members next week.</p> <p>AC queried the number of meetings cancelled by the Licensing and Gambling TG and suggested that only 5 meetings be arranged instead of 10. PB advised that this has been taken into consideration and discussed with members of this group, who agreed that meetings will be arranged on a need only basis. The group have also discussed accompanying the Fire Officer on one of his building checks to form a greater understanding of his role.</p> <p>PB advised that SLSCB constitution is being revised and this should eliminate some of the attendance problems.</p> <p>The Board agreed to:</p> <ul style="list-style-type: none"> • Note the Board and Task Group Attendance Data 2008 / 9 • The inclusion of the Representation Attendance by Agency table in the Annual Report. 	LB, PB
12	<p>Human Trafficking Report presented by PB</p> <p>The report provides an overview of new guidance & procedures for assessing and recording cases of child and adult trafficking which became operational from the 1st April 2009.</p> <p>Following an overview of the report, PB again championed the use of Tees wide groups to avoid duplication in this kind of work.</p> <p>SE gave the group information on the research provided by Barnardos, which was funded by Northern Rock. Further information on the progress of this will be brought to the next meeting.</p>	Bus Unit
		L&G TG
		ALL
		SE

No.	Agenda Item	Action By
	<p>The Board agreed to:</p> <ul style="list-style-type: none"> • Note the report • Request a review of the local procedure in relation to child trafficking. • Recommend that the review be undertaken on a Tees Valley basis if possible. • Request confirmation of the Local Authority who the Adult and Children leads are in respect of this issue. • Promote access of the free on line child trafficking training available from ECPAT UK • Share this report with Adult Services and the Children's Trust to raise awareness. 	ALL
13	<p>Safeguarding Arrangements in Independent Schools, Non-maintained Special Schools and all Boarding schools - Keeping Our Schools Safe Report presented by PB</p> <p>The report provides a summary of the investigation carried out by Sir Roger Singleton in relation to safeguarding arrangements in Independent schools, Non-Maintained Special Schools and all Boarding schools in England. The findings of which will be implemented alongside that of Lord Laming's Review.</p> <p>PB advised that she will make formal links with Independent schools. AC asked who should carry out Independent scrutiny; A request was made for Julia Morrison to provide a report regarding independence.</p> <p>The Board agreed to:</p> <ul style="list-style-type: none"> • Note the report • Request a follow up report from SBC, Children Education & Social Care Head of School Effectiveness, advising what local arrangements are being made with regard to Independent Schools, Non-maintained Special Schools and any Boarding schools in the Borough of Stockton-on-Tees to support the recommendations • Instruct the SLSCB Business Manager to make contact with any Independent Schools, Non-maintained Special Schools and Boarding schools in the Borough of Stockton-on-Tees to raise awareness of LSCB policies, procedures, training and advice and guidance that could be made available to them. 	JM ALL
SI	<p>Standing Items</p>	
A	<p>Inspections (& Actions Required)</p>	
A1	<p>SBC Cabinet Member - Children & Young People Issues</p> <p>AC advised that he has been having regular formal meetings with JH and PB, where agenda details and work programmes are discussed.</p> <p>Information on the member's seminar was shared and AC assures the group that he is briefed on media interest and gave assurance that any safeguarding issues are dealt with appropriately.</p>	
A2	<p>Standards Criteria for Unannounced Safeguarding Children Inspections</p> <p>JH gave information on two inspections following the new guidelines from Ofsted, which were published in May..</p> <p><u>Inspection for Safeguarding Looked After Children's Services</u> This inspection will be every three years; a maximum notice of 10 days will be given and will impact all partner agencies. JH will set up a meeting with key agencies to discuss the impact and process.</p> <p><u>Annual Unannounced Inspection of Contact, Referral and Assessment Arrangements.</u> This inspection will be unannounced (i.e. inspectors will arrive and tell us they are here) they will ask for a maximum of 2 days. The focus will be on practice in relation to contact assessment and referral processes for children in need and children who may be in need of protection and will consider how well practice supports the affective management of risk and minimises the incidents of child abuse and neglect. The inspection will focus primarily on First Contact, Duty Team, EDT and some aspects of Health and Police.</p>	

No.	Agenda Item	Action By
	These inspections could commence any time from June 09.	
B	Group Updates	
B1	Business Managers Annual Update Report PB presented the report which gives an overview of the work completed by the Business Unit on behalf of the Safeguarding Board PB advised subject to the Board approval the information will be collected with other relevant information to form the 2008/9 Annual Report. The Annual Report will need to be presented to the Children's Trust and GONE. The Board agreed to: <ul style="list-style-type: none"> • Note the Report • The inclusion in the Annual Report. • Share the report with the Children's Trust and other identified parties. 	ALL
A	2008/9 Training Evaluation Report Report provided for information. PB gave an overview of the report.	
B	2008/9 E-Learning Report Report provided for information. PB gave an overview of the report and shared information on new E-learning programmes	
C	2009/10 Safeguarding Children Training Programme Copies of the Training Programme were circulated. EJ advised that more copies were available. The PDF version will be emailed to members once received.	
D	Out turn Budget 2008 / 9 The Budget report discussed at the January meeting made a request for partner agencies to provide some additional funding for Serious Case Review Chairs and Independent Authors. PB advised this may not be needed as there has been sufficient carry over from last years budget to cover these requirements. AS requested the contribution figure from the police be amended as it should have read £13,863 not £18,863. The total figure of £130,423.00 as referred to in the report is correct.	PB
	The Board agreed to : <ul style="list-style-type: none"> • Note the following reports: 2008/9 Training Evaluation Report, 2008/9 E-Learning Report, 2009/10 Safeguarding Children Training Programme SLSCB Budget – 2008/9 Out turn and 2009 / 10 Projection Report • Request regular financial updates 	ALL
E	2009 / 10 Additions to Business Plan The report gave information on additional sections that will be added to the Business Plan 2009/10 The Board agreed to <ul style="list-style-type: none"> • Accept the Business Plan 2008/12 – Additional Actions report • Suggest amendments as appropriate to the Business Manager. 	ALL
B2	Tees Pre-Trial Therapy Procedure LS presented the Tees Pre-Trial Therapy Procedure. The procedure was devised by the Police and has been discussed at the Procedures & Practice Task group where the group agreed it should be added to the Safeguarding procedures.	

No.	Agenda Item	Action By												
	The Board agreed to: <ul style="list-style-type: none">• The Tees Pre-Trial Therapy Procedure.													
C	Issues from Members (not included in the agenda) <p>JH gave a verbal report on behalf on Ted Allen regarding 'Operation Stay Safe' An initiative from Cleveland Police Neighbourhood Policing in partnership with Stockton-on-Tees Borough Council The pilot scheme will provide a safe place for young people to go, with an aim of keeping Children safe in the evenings. Children who are identified as at risk or harm will be taken to the safe place until the police can arrange a safe collection by Parents/Carers.</p> <p>Information leaflets were circulated. The pilot will run from 12.6.09 on a Friday and Saturday.</p>													
D	Correspondence <p>The Board noted the following correspondence:</p> <p>D1 Probation Trust Application The application should be completed by early July.</p> <p>D2 National Drugs Awareness Week This will run from 8-12 June 2009, Safeguarding will be an active part via Hidden Harm.</p> <p>D3 Registrars Reporting of Child Deaths It has been agreed that registrars must notify the Child Death panel of any Child Death.</p>													
E	Information Items <ul style="list-style-type: none">E1 ▪ Safeguarding Information Update 16th March 2009 (emailed 20.3.09)E2 ▪ Written Ministerial Statement, 19 March 2009 Vetting And Barring Scheme (emailed 20.3.09)E3 ▪ Safeguarding Information Update 24th March 2009 (emailed 27.3.09)E4 ▪ Safeguarding Information Update 31st March 2009 & Safeguarding Conferences 2009 (emailed 2.4.09)E5 ▪ UKBA Comms - Monthly Stakeholder Update April (emailed 7.4.09)E6 ▪ New Time Solution Focus workshop featuring the Magic door 21st April free workshop (emailed 7.4.09)E7 ▪ Safeguarding Information Update 8th April 2009 (emailed 14.4.09)E8 ▪ Safeguarding Information Update 20th April 2009 (emailed 20.4.09)E9 ▪ PVE(Preventing Violent Extremism) Event 20th May 2009 (emailed 22.4.09)E10 ▪ Vetting and Barring Scheme (VBS) Update – April 09 (emailed 24.4.09)E11 ▪ MAPPA Guidance (2009) Version 3.0 (emailed 29.4.09)E12 ▪ Whistle blowing hotline for children's services workers in England (emailed 30.4.09)E13 ▪ Teenage Pregnancy Prevention Service – Summer Activities (emailed 5.5.09)E14 ▪ Safeguarding Information Update 30th April 2009 (emailed 6.5.09)E15 ▪ C F & M E-Bulletin (emailed 6.5.09)E16 ▪ Protection of Children in England - Governments Response to Lord Laming 5 May 2009 (3 docs emailed 6.5.09)E17 ▪ Fire Safety Information (emailed 12.5.09)E18 ▪ Contact Officers for Disseminating SLSCB Information (emailed 12.5.09)													
F	Details of Next Meeting: <table border="0"><tr><td>Board</td><td>Extended special meeting</td><td></td><td></td></tr><tr><td>Date:</td><td>16 July 2009</td><td>Time:</td><td>1.00pm – 4.00pm</td></tr><tr><td></td><td>Education Centre, Junction Road</td><td></td><td></td></tr></table>	Board	Extended special meeting			Date:	16 July 2009	Time:	1.00pm – 4.00pm		Education Centre, Junction Road			
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