

Minute/Decision Summary
Meeting- The Billingham Partnership
Date – 1st June 2009

Members:

Manager: Kevin Pitt

Chair: Geoff Harrison

Bert Smailes (VS) Joe Maloney (VS) Liz Smith (BS) Jim Scollen (VS) Barry Woodhouse (PUB) Michele Smith (VS) Val Scollen (VS)

Chris Humpleby (VS) Andrew Hatton (BS) Kevin Bowler (VS) Ken Ellis (VS) Elizabeth Benomran (PCT) Gil Smith (BS)

Advisors/Observers:

Dave Munt (BELP) Nicola Hall, Kelly Smith, Stephen Shaw, Louise McDonald (SBC) Allison Aguis (Catalyst) Chris Butler (Five Lamps Organisation)

Apologies:

Cath Coldbeck

Zoe Rutter

Roger Black

Mike Smith

CS =	Community Sector
PCT/PUB =	Primary Care Trust/Public Sector
PS =	Private Sector
Stockton Police/PUB =	Stockton Police/Public Sector
SBC/PUB =	Stockton Borough Council/Public Sector
VS =	Voluntary Sector
JS+/PUB =	Job Centre Plus
CPF =	Community Partnership Forum

YA =	Youth Assembly
RC =	Rural Community Sector
BS =	Business Sector
PC =	Parish Council

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<p>1.Introductions and Apologies for Absence</p> <p>Introductions and apologies were noted.</p> <p>Kevin Pitt (KP) explained that Mike Smith would be the representative from Billingham Town Council on the Billingham Partnership replacing Jane Dobson.</p>		<p>Noted</p> <p>Mike Smith to represent Billingham Town Council on the Partnership</p>	<p>No</p> <p>ZR to update membership details</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Zoe Rutter SBC 01642 526025</p>
<p>2. Approval of Minutes from Meeting 11th May 2009</p> <p>Minutes of the 11th May 2009 were agreed as a true and accurate record.</p>		<p>Noted</p>	<p>No</p>	<p>No</p>	<p>No</p>	<p>Zoe Rutter SBC 01642 526025</p>
<p>3. Five Lamps Grant Update</p> <p>Chris Butler (CB) provided members with information on the Five Lamps enterprise project, explaining that the Five Lamps provides business start up support and there are no restrictions on postcodes or</p>		<p>Noted</p>	<p>No</p>	<p>No</p>	<p>No</p>	<p>Chris Butler Five Lamps Organisation 01642 608316</p>

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<p>2009 for Ward Councillors. SS stated that he was also speaking to all of the Thematic Partnership Chairs.</p> <p>Comment was made that the questionnaire was complicated and it required in-depth knowledge to complete. SS explained that it was a complicated issue and that was why the sessions had been arranged to people had the opportunity to get their views across.</p> <p>Comment was made that the sessions that had been arranged were during the day time and did not give people who worked the opportunity to attend. SS clarified that consideration would be given to arrange further sessions and these would be in the evenings.</p> <p>Comment was made that it was not obvious how much funding was available and it was felt that decisions on the funding had already been made.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>Yes – All</p> <p>Yes – All</p> <p>Yes – All</p>	

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<p>KP stated that the review gave the opportunity to look at how the voluntary and community sector (VCS) was funded within the borough and also provides an opportunity to ask what they want from the VCS. KP stated that one thing that has been requested for a long time was a strong voice for the VCS and this has been achieved by Catalyst. KP explained that the next step was to see how the community empowerment for the borough is run and if a Community Empowerment Network (CEN) is needed and if the CEN should be core funded. KP stated that the Billingham Partnership also receives core funding and this is an opportunity to look at the way of doing things rather than how funding is allocated. KP explained that the focus should be on the vision of what is wanted from the VCS. KP explained that each group that receives core funding would need to stand on their own value as there is an element of best value and cost analysis within the review. KP explained that the</p>		Noted	No	Yes	Yes – All	

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<p>questionnaire was only a part of the review and was a starting point for discussions.</p> <p>SS clarified that the closing date for return of the questionnaire had been extended.</p>		Noted	No	Yes	Yes – All	
<p>5. Financial Inclusion Event</p> <p>Kelly Smith (KS) informed members that the Financial Inclusion Forum, which is comprised of statutory and voluntary and community sector organisations had agreed to pilot a financial inclusion event in Stockton during February 2009. KS explained that this event was very successful with over 100 people in attendance. KS explained that a further financial inclusion event was held in Thornaby during April 2009. KS explained that unfortunately the Thornaby event was poorly attended, however 100 packs were given out to people on the street. KS stated that another financial inclusion event had been arranged for Billingham on 29 June 2009 at Billingham Forum. KS requested</p>		Noted	Members are requested to highlight this event to local residents and groups.	No	No	

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<p>members views on what can be done to promote the event. KS clarified that the event was being held on a Market day and there would also be a stall in the market advertising the event on the day.</p> <p>A discussion took place and suggestions were made to advertise the event in community centres, local shops, post offices and use Billingham Partnership members to distribute leaflets. Comment was made that the event should also be advertised to the Billingham Network meeting on 24 June 2009.</p>		Noted	No	No	No	
<p>6. Review of Minutes Template</p> <p>Nicola Hall (NH) explained that a review of the Area Partnerships has been undertaken to strengthen their community leadership role. NH explained that an improvement plan has been produced and actions from the improvement plan are now being implemented. NH stated that one of the actions arising from the review was a</p>		Noted	No	No	Yes – All	Nicola Hall SBC 01642 527823

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<p>revised minute template for the Area Partnerships, as it was noted that the current minute template has too much 'white space'. NH provided an overview of the three options for the revised minute template and explained that once a consensus has been agreed by all the Area Partnerships, the revised minute template would be adopted. NH further explained that work is currently being undertaken to incorporate the Area Partnerships onto the Council's e-genda system and whilst this may mean that there are further changes to the minute template for the purpose of e-genda, Area Partnership papers will continue to be available in paper format and the agreed minute template will be used.</p> <p>Following a discussion, a vote took place on which option the Partnership prefers for its minute template. Option three was agreed.</p>		<p>The Partnership chose option three as there preferred minute template.</p>	<p>Once a consensus has been agreed by all the Area Partnerships,</p>	<p>No</p>	<p>Yes - All</p>	

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A suggestion was made that the titles of 'Comments and Decisions', 'Does it need Council/ Cabinet approval/ endorsement', 'Are any other boards affected' and 'Contact' are underlined as well as being in bold text.		Noted	the revised minute template would be adopted.			
<p>7. Matters Arising</p> <p>a. Town Centre Redevelopment</p> <p>Louise McDonald (LM) apologised for not being able to attend the last meeting.</p> <p>LM explained that Stockland had tabled a draft masterplan that addresses the majority of the top 10 priorities identified by residents; with the exception of an increase in the number of shops as national retailers require larger retail space. LM explained that Council Officers had some queries around the draft masterplan including how much of it is new build, the cosmetic appearance and car parking, which they have fed back to Stockland for clarification.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p>	<p>Louise McDonald SBC 01642 528942</p>

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<p>LM explained that this process was to ensure that when Stockland formally submits the masterplan, it is for a scheme that is achievable. LM explained that following formal submission of the masterplan, Stockland will undertake consultation to inform the public of the regeneration masterplan and in particular they will be consulting on the urban realm element of the scheme for example street furniture elements such as bins, plant pots, benches and signposts. LM explained that Stockland would likely undertake a phased planning approach. LM stated that as requested by the Partnership, Gil and Liz Smith had been confidentially briefed as the Partnership's Town Centre representatives and this will continue. LM stated that due to commercial sensitivities, there is some information that she can not share with the Partnership. Gil and Liz Smith commented that they were happy with the information that they had received.</p>						

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<p>Bizzy B Management Ltd do not appeal. If they do appeal, the timescales may slip to late summer/ early autumn. LM stated that she would brief the Partnership Chair and Manager further on this issue as appropriate.</p> <p>c. Forum</p> <p>LM explained that following planning approval for the Forum, final details of the works are being agreed to enable the contract to start in early July 2009.</p> <p>LM informed members that display boards about the refurbishment will be transferred to Billingham Art Gallery, which will be used as in information hub. LM explained that when the Gallery is closed the display boards will be turned to face the windows, so residents can still access the information. LM explained that the information will primarily be on the Forum, but will also include information on John</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p>	

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<p>requested that if members are aware of any events or activities in Community Centres taking place in Billingham to let her know so it can be included within the information. LM explained that some activities may not be advertised as they want these activities to be targeted to specific areas for the benefit of the Billingham community.</p> <p>LM explained that discussions were taking place with Billingham Campus regarding community group use of the pool.</p> <p>A query was raised regarding public transport to get under 16s to other venues for swimming. LM explained that negotiations were taking place with a local bus operator. KP suggested that the Partnership contact the operator as a community appeal. LM explained that she would discuss this with the Highways Manager and report back to KP directly. Comment was made that young people in Billingham will be missing out on the free</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>LM to discuss the Partnership contacting Stagecoach with the Highways Manager and report back to KP.</p>	<p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p>	

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<p>d. John Whitehead Park (JWP)</p> <p>LM explained that the refurbishment of the park café is now complete and would be opening its doors for the first time on Tuesday 2 June 2009.</p> <p>LM stated that the Probation Service have commenced the installation of the play area fence and it is expected that this could take up to 3 months to complete.</p> <p>LM stated that £50,000 of the Council's Playbuilder funding has been allocated to the park for the development of teenage (13- 16 years) play facilities and four separate pieces will be installed. LM explained that consultation on the facilities was taking place with young people.</p> <p>Comment was made that the Supporters of John Whitehead Park and the Ward Councillors have not received an invitation to the launch of the park. LM apologised on</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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<p>behalf of the Council for this.</p> <p>e. Integrated Health & Social Care Facility</p> <p>LM explained that there was an allocation in principle of £35M PFI credits to part fund an Integrated Health and Social Care Facility NB. Further funds would also be required and are currently being assessed/ sought. LM explained that there would be two buildings; one with 50 housing units for independent living and the second building would incorporate integrated health facilities for adults and children, access to services/ library, PCT and doctor's facilities. LM explained that an outline business case would need to be submitted to the Department of Health in March 2010. LM explained that this would be a lengthy process and would be an anticipated 2-year procurement phase. LM stated that discussions were taking place with Stockland regarding a Town Centre</p>		Noted	No	Yes	No	

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location.						
<p>8. Billingham Environmental Link Project (BELP)</p> <p>Dave Munt (DM) provided an update on the Billingham Environmental Link Project. DM stated that the on 5 May 2009 he had met with Stockton Council regarding the governance of the allotments and 2 tenders had been submitted. DM stated that he had attended a presentation at Stockton Riverside College on 15 May 2009, who are interested in doing ground work projects and this would tie in with the Princes Trust. DM stated that an Environment Impact Survey would be complete in the next two weeks. DM explained that he was meeting with Keith Mathews this Friday regarding the second phase of Access to Nature Fund. DM explained that there was some legal issues with Osborne Park and explained that the architect was drawing up plans with the Resident Association. DM explained that</p>		Noted	No	No	No	Dave Munt BELP 01642

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<p>costs of around £10K would be required to ensure that disability standards are met.</p> <p>DM explained that social research had been done nationally on the Get Hooked on Fishing Scheme. DM explained that a representative undertaking research on the project had been on site to visit the BELP project and had attended the junior fishing match. KP praised DM for looking after the representative who had come to visit the project, stating that he had picked them up from the station and provided them with a meal. Comment was made that there has been a high turn out of families coming back to visit the project.</p> <p>A discussion took place on Harringtons Pond.</p> <p>KP explained that Judge John Milford, the Chair of the Charitable Trust for Get Hooked On Fishing had been to visit the project and is hoping that this gets picked</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	

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<p>up at a national level. Comment was made if there were any plans to build a classroom for the pond area. DM explained that an angling school of excellence was being considered on the site, as well as a café.</p> <p>KP explained that work was being undertaken to look to get green flag status for the Charlton's pond area. KP explained that the local Primary School Head Teachers had been to visit the site and were impressed.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	
<p>9. Thematic Groups Update</p> <p>DM explained that a report on climate change was discussed at the Environment Partnership.</p> <p>GH explained that he was unable to attend the Play Strategy Group.</p> <p>Val Scollen (VS) explained that she was unable to attend the Housing &</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	

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Neighbourhood Partnership						
10. Information Updates						
a. Community Sector						
<p>KP explained that work had started on the Roscoe Road Multi Use Games Area (MUGA)</p>		Noted	No	No	No	
11. External Funding Opportunities						
<p>KP explained that he had received information about funding from the Greggs Foundation for £1-15K to help disadvantaged people. KP stated that he would circulate the funding information.</p>		Noted	KP to circulate the funding information.	No	No	
<p>KP stated that the BELP project had been successful in its bid for £6,000 to develop the scheme and a further bid had been put in to extend the scheme.</p>		Noted	No	No	No	

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<p>12. Chairs Report</p> <p>GH stated that he had attended the following meetings:</p> <p>11 May 2009 – A briefing at Stockton Town Hall on the proposed new Power Station in Billingham.</p> <p>12 May 2009 – Stockton Renaissance, were there were presentations on the performance of the Regeneration Strategy and Crime and Community Safety issues.</p> <p>14 May 2009 – Billingham Transport Strategy meeting to allocate £27,500. To date Low Grange Avenue Traffic Calming had been agreed and Tamworth scheme and Matlock Gardens scheme to be finalised at the October meeting.</p> <p>25 May 2009 – Billingham Police Consultation meeting at Stockton Police Station to discuss police issues arising in</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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<p>Billingham.</p> <p>29 May 2009 – visited three proposed play area sites in Low Grange with two members of the Parks and Countryside Department to assess the feasibility of the sites.</p>		Noted	No	No	No	
<p>13. Managers Report</p> <p>KP explained that Mark Telford had put considerable effort into the young people's corner for the Billingham Carnival to target activities for the 11- 18 year old. KP explained that MT was putting resources and staff overtime into this.</p> <p>KP explained that he had met with SITA regarding the development of the Clarences Community Farm. KP explained that a funding bid had been submitted for the fence. KP stated that he had had discussions with the Probation Service and Riverside College to put resources into whole scheme.</p>		Noted	No	No	No	Kevin Pitt Manager 01642

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<p>KP explained that he had visited a project in Northumbria that makes humanitarian shelters from waste plastic. KP explained that SITA could be the provider and it could be used as a sub training and employment initiative.</p> <p>Comment was made that the next meeting of the Billingham Network was being held at the Clarences and it was suggested that a Billingham Partnership meeting be held there.</p> <p>KP explained that a meeting had taken place around the Communities Fund and stated that Danielle Barns had been promoted to manage the Communities Fund for the area.</p> <p>A discussion took place around improving the gateway appearance to the Clarences by using rockery and cleaning up the area.</p> <p>KP explained that he was meeting with</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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Stockton Riverside College regarding a foundation diploma in groundwork and using the Clarences allotment as a site. KP explained that discussions were also taking place with RSPB and Princes Trust.						
14. Any Other Business No further business was discussed.		Noted	No	No	No	
15. Date of Next Meeting 6 July 2009, New Life Family Centre, Low Grange Avenue, Billingham.						