

Minutes
The Eastern Area Partnership Board (EAPB)
30 June 2009, 9.30am at The Five Lamps Organisation, Thornaby

APPROVED BY EAPB ON 21 JULY 2009

Chair:

Diane Patterson (Tees Credit Union)

Members:

Carol Adams (Village Park Residents Association) **Peter Brennan** (Village Park Residents Association) **Tom Bowman** (Ingleby Barwick Town Council) **Philip Day** (Holmes & Middlefield Residents Association) **Cllr Kevin Faulks** (Stockton Council – Ingleby Barwick East Ward).

* Members are representing their nominating body.

Advisors:

Nicola Hall, Shirley Stenburge, James Dutton, Graham Clingan, Kim Staff, Dawn Welsh, Stephen Shaw, Scott Featherstone (Stockton Council) **Allison Agius** (Catalyst) **Elizabeth Benomran, Sally Sayers** (Stockton Teaching Primary Care Trust) **Tony Langley, Tina Balbach, Helen Tucker** (North East Ambulance Service) **Tracy Roberts** (Stockton Residents & Community Groups Association).

Observers:

Adrian Ellerby (resident).

Apologies

Members:

Graeme Oram (Five Lamps Organisation) **Meg Collins** (Over 50s Assembly) **Cllr Sylvia Walmsley** (Stockton Council - Stainsby Hill Ward) **Insp Ian Garrett** (Cleveland Police) **Lesley Cannon** (Job Centre Plus) **Cllr Ross Patterson** (Stockton Council – Ingleby Barwick West Ward) **Irene Machin** (Ingleby Barwick Community Centre).

Advisors/ Observers:

Andy Whinnerah (Stockton Council) **Beryl Robinson** (resident) **Steve Harness** (Thornaby Community School).

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1. Welcome and Introductions Members were introduced and welcomed to the Eastern Area Partnership.		No	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
2. Apologies Apologies were noted.		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
3. Declaration of Interest There were no declarations of interest.		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823

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4. Minutes of Last Meetings Minutes of the last meetings held on 28 April 2009 and 19 May 2009 were agreed as a true record.		Minutes agreed as a true record.	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
5. Matters Arising Inspiring Communities Nicola Hall (NH) explained that unfortunately the Partnership was not successful in its application to Stockton Council to support the Inspiring Communities Bid. NH stated that the Council had chosen to support the St Ann's Development Board bid.		Noted	No	No	No	Diane Patterson, Vice Chair (01642) 753517
6. Five Lamps 2009 Business Package Chris Butler (CB) provided members with information on the Five Lamps business and enterprise project, explaining that the Five Lamps provides business start up support and there are no restrictions on postcodes or age and employment status for people accessing the fund. CB explained that the Five Lamps provides free training and ways to source finance for start up businesses and the programme also provides people		Noted Noted	No No	No No	Yes - All Yes - All	

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<p>with the opportunity to network with other businesses. CB stated that training was also available through 'Flexible Families' which is targeted to young families and loan parents, which provides information on going into self employment in a non-threatening environment.</p> <p>CB informed members that the Five Lamps also provided support through 'Chain Links', which was targeted to those who wanted to change their career. CB explained that workshops were also available which focussed on marketing, sales and bookkeeping.</p> <p>CB stated that funding was also available via the Communities Fund 'Business Loan Fund' to support business start ups with loans of up to £500.</p> <p>A query was raised regarding the number of start up businesses that were still in operation. CB explained that in the last two years, 270 business start up's that were helped by the Five Lamps were still in operation.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes - All</p> <p>Yes - All</p>	

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<p>7. North East Ambulance Service Consultation</p> <p>Tony Langley (TL) explained that the North East Ambulance Service was consulting with members of the public on becoming an NHS Foundation Trust.</p> <p>A DVD explaining the plans to become a Foundation Trust and a consultation document was circulated.</p> <p>A query was raised on who would monitor the Foundation Trust. Helen Tucker (HT) explained that the Foundation Trust would be accountable to the National Health Service and the Strategic Health Authority. HT further explained that the financial accounts would be monitored and reported to Government Office North East. HT stated that the difference would be that any funding remaining when the North East Ambulance Service becomes a Foundation Trust would be reinvested back into the Trust to be allocated towards increasing staffing and patient involvement. HT explained that consultation on this has also taken place with Trade Unions and staff.</p> <p>A query was raised regarding if Governors and Non-Executive Directors get paid. HT explained that Non-Executive Directors currently get paid and this would not</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes - All</p> <p>Yes - All</p> <p>Yes - All</p>	<p>www.neambulance.nhs.uk</p>

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<p>change when it becomes a Foundation Trust. HT explained that each of the 5 Non-Executive Directors would get a salary of around £5-6K a year and would be required to work 2 and a half days each month. HT explained that the North East Ambulance Service had a record of investing in staff and recently has increased the number of paramedics and ambulances on Teesside.</p> <p>A query was raised about where the meetings would take place. HT explained that the location of the meetings was yet to be determined and they had the facilities to hold meetings on Teesside.</p> <p>A query was raised around what would happen if the Trust did not get the required number of members. HT explained that as part of the process of consultation, she was raising awareness with members of the public of the opportunity to become a member of the Trust. HT explained that they wanted to get an even spread of members across the North East. HT responded to a query around if the 10,000 members that sign up within the first 3 years would know what they are signing up to and would there be regional and local meetings. HT explained that it was a try and test situation and they envisaged that the Governor for the area would</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes - All</p>	

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<p>communicate with members from their area and the Trust were looking at several options around how key messages would be communicated to members.</p> <p>TL explained that members had until the 28 August 2009 to submit their views on the consultation document.</p>		No	Members to submit their views by 28 August 2009.	No	Yes - All	
<p>8. Draft Stockton- on- Tees Green Infrastructure Strategy 2009- 2010</p> <p>Graham Clingan (GC) provided a presentation on the draft Stockton- on- Tees Green Infrastructure Strategy 2009- 2021. GC explained that members had until the end of September to comment on the draft Strategy.</p> <p>GC provided an explanation of what Green Infrastructure is and stated that it includes all types of open spaces and environment assets; is a planned and managed network; performs many functions; delivers many benefits and plays an essential role in creating sustainable communities. GC explained that the strategy will focus on ten linked themes.</p> <p>GC circulated maps which showed the primary and secondary green corridors across the borough. GC</p>		Noted	No	No	Yes - All	Graeme Clingan, Parks & Countryside Manager (01642) 526870
		Noted	No	No	Yes – All	
		Noted	No	No	Yes - All	

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<p>asked members to look at the priorities within the Strategy and comment if they agreed or disagreed with them. GC explained that the Strategy was also in partnership with other agencies including the Environment Agency.</p> <p>A question was raised regarding whether wood burning power stations are green. GC explained that they are green as they rely on purposely grown trees and do not use mature trees. GC explained that they are in principle greener than coal and oil power stations.</p> <p>A query was raised regarding if Friends of Tees Heritage Park (FTHP) were involved in the Strategy. GC explained that he had worked with FTHP closely on the priorities for the River Tees Corridor and that he was meeting with Doug Nicholson regarding accessing lottery funding.</p> <p>Peter Brennan (PB) commented that Graham's Team do go out and consult with members of the public. PB stated that agreeing the Strategy was important but the real work was working with groups to make things happen on the ground. Comment was made that the Council are keen to get residents involved. GC explained that residents do have the opportunity to become</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes - All</p> <p>Yes - All</p>	

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<p>involved however they have to be realistic and an action plan will be developed that will prioritise initiatives.</p> <p>A comment was made around access. It was agreed that the Strategy should support the principle of 'access for all', as wheel-chair users find it difficult in certain circumstances. Although GC pointed out that there are circumstances where this cannot be achieved.</p> <p>A discussion took place around encouraging people to have wildlife friendly gardens. GC explained that there was new planning legislation which requires planning permission to pave over gardens.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes - All</p>	
<p>9. Health Trainer Update</p> <p>Sally Sayers (SS) introduced herself as the Team Leader for the Health Trainers. SS there was 12 Health Trainers in total; 5 of them community Health Trainers. SS explained that Elaine Russon was the Health Trainer for the Thornaby and Ingleby Barwick area and was based at Cumbernauld Road, Thornaby.</p> <p>SS stated that Health Trainers worked with anyone over 18 years of age on issues such as behaviour change, lifestyle advice, BMI, weight and smoking cessation. SS explained that the Health Trainers signpost people onto</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Yes- All</p> <p>Yes- All</p>	<p>Elaine Russon, Health Trainer (01642) 603929</p>

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<p>other services if they can't help. SS stated that the Health Trainers will work with people for up to 12 one-hour sessions. SS explained that all sessions are free. SS stated that there is also a Health Trainer that focuses on BME communities.</p> <p>A query was raised on how the Health Trainers initiative has been advertised. SS explained that in the first year of the initiative, the Health Trainers attended a lot of community events, however recently they have been focussing their time with patients. SS stated that the Health Trainer leaflets are also available in key locations including doctor's surgeries.</p> <p>A query was raised if the Health Trainers visit people in their own homes. SS explained that this depended on the individual and where possible they would encourage people to visit the Health Trainers at their office as this had the relevant equipment.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Yes- All</p> <p>Yes- All</p>	
<p>10. Voluntary Sector Support Fund 11. Community Empowerment Network</p> <p>Stephen Shaw (SS) explained that a questionnaire had been created asking people their opinions on the Voluntary Sector Support Fund (VSSF). SS explained that there had also been 3 workshops sessions held for</p>		<p>Noted</p>	<p>No</p>	<p>No</p>	<p>Yes- All</p>	<p>Stephen Shaw, Community Development Manager</p>

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<p>people to give their views. SS explained that the VSSF is currently £553,000, however the fund is on considerable pressure and in 2010, there would be £123,000 less of the fund available, as the NRF 'top-up' was no longer available.</p> <p>SS explained that a report had been submitted to Stockton Council's Cabinet, which agreed the approach to the VSSF review. SS stated that Cabinet had agreed to consolidate the strategic infrastructure of the voluntary sector and ensure that the VSSF was a more flexible fund. SS explained that the funding of the Community Empowerment Network was flagged up as a pressure.</p> <p>SS provided an overview of the questions included within the questionnaire and explained that Governance support, Flexible Grant Fund, Emergency Loan Fund. Small Grants Fund and a Volunteering Bureau were set out in the questionnaire. SS further explained that the deadline for submitting responses to the questionnaire had been extended.</p> <p>Dawn Welsh (DW) explained that she was attending the meeting to consult with members on their views of the Community Empowerment Network (CEN). DW provided background information on CEN's, explaining that they</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>Yes- All</p> <p>Yes- All</p> <p>Yes- All</p>	<p>(01642) 526446</p> <p>Dawn Welsh, Partnership & Engagemen t Manager (01642) 526011</p>

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<p>were set up through Local Strategic Partnerships to involve local people in decisions around regeneration funding. DW stated that the funding for CEN's had been cut significantly nationally in recent years. DW stated that the Council used Neighbourhood Renewal Funding (NRF) to support the CEN and they have also received additional funding through a transitional year's funding up to 2010. DW explained that as there was no funding identified for the CEN after this point, it was a good opportunity as part of the VSSF review to ask members their views about what they value about the CEN service, what they would like to change and any gaps in CEN provision. DW explained that this information would be included within a report that would be submitted to Cabinet as evidence to support the CEN. DW explained that the questions used for the CEN were the same questions that were used by the Council on their current programme of reviews of every Council area.</p> <p>Comment was made that residents associations would like more information on how to access funding.</p> <p>A query was raised regarding what is meant by the third sector. DW clarified that it was a government term that captures those organisations that were not from the public and private sector.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>Yes- All</p> <p>Yes- All</p>	

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<p>DW asked members if they valued the CEN meetings. Overall there was strong value for the services provided by the CEN:</p> <ul style="list-style-type: none"> • Diane Patterson (DP) explained that she did not always attend the CEN meetings but she knew that they were there if she wanted to attend. Comment was made that the CEN meetings were valued as a way of publicising information. Comment was made that the CEN is an essential aspect of the third sector and the CEN meetings enable communication with different groups and provides a sense of support. • Comment was made that the CEN supports all groups and pre-agenda meetings are held for the Eastern Area when requested by members. • A discussion took place around the BME Network. It was noted that the Partnership have never had a BME representative despite attempts to ensure that this membership place is filled. • A discussion took place around the difficulties of establishing a resident group in Ingleby Barwick. • Comment was made that the training and induction meetings held by the CEN provide the opportunity to mix with members from other Partnerships. 		Noted	No	No	Yes- All	

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<ul style="list-style-type: none"> • DW asked members how they feedback to their groups and organisations on the issues raised at CEN and Eastern Area Partnership meetings. Comment was made that information is feedback through webpages, social networking sites, newsletters, word of mouth and slots on agendas. • A discussion took place around the reference group organised by SRCGA for Equality Impact Assessments. <p>DW requested that if members have any further issues they would like to raise about the CEN, to provide any comments by 14 August 2009. DW explained that this also gave the opportunity for members to ask their groups views on the CEN and give feedback.</p>		Noted	Members to provide their views by 14 August 2009.	No	Yes- All	
<p>12. Revised Minutes Template</p> <p>This item will be discussed at the next meeting.</p>		Noted	NH to include this item on the July agenda.	No	Yes- All	Nicola Hall EAPB Coordinator (01642) 527823

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13. Any Other Business No further business was discussed.		Noted	No	No	No	Diane Patterson, Vice Chair (01642) 753517
14. External Funding Opportunities NH highlighted the following funding opportunities: <ul style="list-style-type: none"> • Targeted Support Fund (deadline: 29 June 2009) • Future Jobs Fund (deadline: 11 June 2009) • Teenage Pregnancy Prevention Service (deadline 12 June 2009) 		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
15. Date of Next Meeting The next business meeting of the EAPB will be held on: Tuesday 21 July 2009, 5.30pm at the Five Lamps Organisation, Elson Street, Thornaby. EAPB members are invited to forward any agenda items for future meetings to Nicola Hall.		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823