

Minute/Decision Summary
Meeting- St. Ann's Development Board
Date – Thursday 7th May 2009 AGM

Members: David Coleman **(DC)** – Chair/Local Ward Councillor, Dot Enderwick **(DE)** – Portrack, Natasha Peebles **(NP)** – Portrack, David White **(DW)** – Tilery, Jim Fenwick **(JF)** – Mount Pleasant, Safia Kaba **(SK)** – BME Rep.

Advisors and Observers: Darren Morton **(DM)**, Sophie Richardson **(SR)** Haleem Ghafoor **(HG)** and Dawn Welsh **(DW)** – Partnerships and Engagements Team, Michael Glenn **(MG)** – A4e, Paul Bale **(PB)** – SBC Finance, Diane Simms **(DS)** – Youth Services, Ged Morton **(GM)** – SBC Legal, Lawrence McAnelly **(LMc)** – Community Campus, Graeme Oram **(GO)** – Five Lamps

Apologies: Pat Thomas – Victoria, Vera Walker – Victoria, Paul Thomas – Tilery, Lesley Cannon – Job Centre Plus, Dave Brunskill – Stockton Police, Elaine Mirfin – Health Trainer, Dawn Campbell – St. John's Partnership, Julie Derbyshire - SCRGA

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1. Welcome, Introductions and Apologies Board Members, Advisors and Observers were welcomed to the meeting. Apologies were read out by the Chair.		Noted				
2. Minutes from Previous Meeting Minutes from previous meeting on Thursday 2 nd April 2009 were agreed as a true and accurate record.		Noted and Agreed				Darren Morton SBC 01642 526033
3. Annual Report/Budget The Annual Report was circulated to board members. Board members were invited to read through the document and give any questions, comments or queries to DM or SR. The Project Manager took board members through the annual budget report.		Noted Noted				Darren Morton SBC 01642 526033 Sophie Richardson SBC 01642 526026
4. Vice Chair Nominations DC requested nominations from the St. Ann's		Noted				Darren Morton

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<p>Development Board for the position of Vice-Chair.</p> <p>JF was put forward for the position of Vice-Chair. The board members were happy with JF taking the role of Vice-Chair subsequently the Chair of the board DC confirmed JF appointment as Vice Chair of the St. Ann's Development Board.</p>		Noted				<p>SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>
<p>5. Terms of Reference and Constitution A revised copy of the St. Ann's Development Board terms of reference and constitution were circulated for discussion. Board members were invited to give feedback on either document and to agree both.</p>		Noted and Agreed				<p>Darren Morton SBC 01642 526033</p>
<p>6. Minutes from Previous Meeting The Lustrum Beck clean up with East Durham College which took place on Monday 20th April was a success. A follow up date at which wildflowers will be planted and further environmental works undertaken is currently being agreed.</p> <p>NP and DW were added to the boards' mailing list.</p> <p>The SAFTA's newsletter is currently being printed and will be ready to distribute week ending 24th May.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				<p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>

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7. Any Other Business DS circulated a copy of 'Central Area Youth Club News'. The newsletter contains information on all the youth clubs in the area and gives parents and young people the contact details, dates and times of events that are available.		Noted				Darren Morton SBC 01642 526033
8. Date and Time of Next Meeting Thursday 11 th June 2009, 10.00 a.m., The Willows Centre, Northport Road, Portrack.		Noted				Darren Morton SBC 01642 526033
St. Ann's Development Board Special Meeting – Options Appraisal for the Board						
1. Welcome and Introduction Board members, advisors and observers were introduced.		Noted				Darren Morton SBC 01642 526033
2. Presentations – Examples of different organisational models A number of representatives from different organisations within the borough were invited to the special meeting to deliver a short summary presentation about the strengths and weaknesses of specific organisational models whilst considering the focus of the board.		Noted				Darren Morton SBC 01642 526033

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<p>Community Campus – Lawrence McNally Community Campus was set up in 1987 by young people under a community programme to address the issue of housing for youth. The organisation has a board of directors who vote on any decision taken and in it's origin received a lot of help from a local business professional.</p> <p>The board of directors originally met weekly to discuss day-to-day issues but now meet on a quarterly basis as part of an 'away day' to discuss more strategic and corporate based issues.</p> <p>The organisation is recognised by the tax office as a charity as surplus finance is re-invested into the organisation. No finance is distributed to its members.</p> <p>To run an organisation such as community campus effectively hard work by all involved is vital and remaining competitive in a strong market.</p> <p>Members are liable for £1 in the event of an organisational collapse.</p> <p>DS spoke highly of the work of Community Campus with a young person who she is</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>				

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<p>currently working with.</p> <p>St. John's Partnership – Dawn Campbell The St. John's Partnership representative was unable to attend the special meeting and submitted apologies.</p> <p>The Five Lamps – Graeme Oram The Five Lamps organisation was set up in the late 1980's as a vehicle to tackle rising unemployment and issues which were affecting communities and lowering the quality of life for residents.</p> <p>The organisation has a board of up to twenty trustees but usually operates with between ten and fourteen trustees. The organisation has clear but wide spreading objectives allowing the organisation to address many issues and does not restrict current or future work.</p> <p>All profits are retained within the business allowing it to operate with charity status.</p> <p>The constitution of the organisation gives the ability to establish different membership types dependent on the individual.</p>		Noted				

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<p>3. Questions and Answers The board questioned both guest speakers on a number of aspects of both organisations.</p> <p>The key outcomes of the question and answers session were;</p> <ul style="list-style-type: none"> - The board needs to decide a clear direction and niche for future work. - The constitution, rules and regulations of the organisation and other related information should be left broad so that many areas of work can be targeted in future. - 		Noted				Darren Morton SBC 01642 526033
<p>4. Board Discussion The guest speakers were thanked for their contributions and left the meeting for the board to further discuss the options appraisal.</p>		Noted				
<p>5. Next Steps The board discussed the areas of work that it would like to pursue in the future and agreed that it would like the project manager to take away all the information gathered at this meeting and bring a recommendation to the august board meeting for consideration.</p> <p>There are many factors outstanding which may affect the future direction of the board</p>		DM to: 1. Add to recommendation to forward plan for August meeting. SR/HG to: 1. Prepare report for August meeting				Darren Morton SBC 01642 526033 Sophie Richardson SBC 01642 526026

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which include a report going to Cabinet around the Neighbourhood Working within Stockton and the board also has outstanding funding bids.						