

**Minute/Decision Summary**  
**Meeting- The Billingham Partnership**  
**Date – 6<sup>th</sup> April 2009**

**Members:**

Manager: Kevin Pitt

Chair: Geoff Harrison

Kevin Bowler (KAB), Joe Maloney (VS), Ken Ellis (VS), Bert Smailes (VS), Fred Gook (VS), Andrew Hatton (BS), Ray McCall (CS), David Campbell (PUB), Chris Humpleby (VS), Hilary Aggio (PUB), Cath Coldbeck (VS), Liz Smith (BS), Gil Smith (BS), Ged McGuire (VS), Michele Smith (VS)

**Advisors/Observers:**

Sarah Upex (SBC), Haleem Ghafoor (SBC), Louise McDonald (SBC), Mike Bowron (SBC), Simon Lee (SBC), Jean Edmonds (SBC), Emma Turnbull (SBC), Sarah Stephenson (Tees Valley Sports)

**Apologies:**

Roger Black

Zoe Rutter (SBC)

Dave Munt (TBP)

Mark Telford

Andy Whinnerah

CS =	Community Sector
PCT/PUB =	Primary Care Trust/Public Sector
PS =	Private Sector
Stockton Police/PUB =	Stockton Police/Public Sector
SBC/PUB =	Stockton Borough Council/Public Sector
VS =	Voluntary Sector
JS+/PUB =	Job Centre Plus
CPF =	Community Partnership Forum

YA =	Youth Assembly
RC =	Rural Community Sector
BS =	Business Sector
PC =	Parish Council

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<b>1.Introductions and Apologies for Absence</b>  Introductions and apologies were noted.		Noted	No	No	No	Zoe Rutter SBC 01642 526025
<b>2. Approval of Minutes from Meeting 2<sup>nd</sup> March</b>  Minutes of the 2 <sup>nd</sup> March were agreed as a true and accurate record.		Noted	No	No	No	Zoe Rutter SBC 01642 526025
<b>3. Sports Development – Emma Turnbull &amp; Sarah Stephenson</b>  Emma provided a sports leisure development update for children and young people and adults.  <u>Activities for Children and Young People include:</u> Playing out funding – this is funding from		Noted	No			Emma Turnbull & Sarah Stephenson

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<p>the PCT to provide opportunities for 0 -19 year olds to participate in non-traditional sports/physical activity in outdoor open spaces, £91k is available over 2 years. Sport Unlimited Funding – this funding is to allow all young people aged 5-16 years old access to 5 hours of high quality PE and school sport.</p> <p>Continuous Professional Development (CPD) Strategic Plan – the team have currently been working with schools, PDM's, universities and other authorities to identify current priorities for CPD within the Borough. This plan is for the next 2 years and Emma is waiting to find out how much funding they will receive to run CPD for the next 2 years. CPD courses are ongoing and 09 -10 are currently being planned.</p> <p>Activities for Adults include stepometer training, green exercise for over 50's, "change for life" campaign and inclusive health checks.</p> <p>Members were also informed of the free swimming leisure card and the family 'Fit to</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>			

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<p>Push' sessions and outdoor bowls at Billingham Synthonia.  Sarah Stephenson provided an update on her work which is through a national charity for street games based in the Tees Valley. The main remit of Sarah's work is to target young people in areas of disadvantage, male and female aged 10 -16 years old. The project looks at breaking down barriers to participation for young people. Street Games is an ethos, it encourages communities and organisations to build partnerships to enable these opportunities. Sarah's role is to build and support these partnerships.  Current activity in Stockton is Kick Tees Valley, which is a football based project ran in conjunction with a number of partners. Members were also informed of other types of activity currently being run in the Borough.</p>		<p>Noted</p> <p>ZR to provide KP with Emma Turnbull's contact details for further information to be sent out to the Board</p>	<p>No</p> <p>No</p>			



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<p>range of sustainability issues including local food, energy use, transport etc;</p> <ul style="list-style-type: none"> <li>• Proposals can include transfer of powers, changes to government policy or the law;</li> <li>• Proposals must be submitted to the Local Government Association (LGA) which is acting as a Selector;</li> <li>• A Member Panel will judge proposals</li> <li>• The LGA will then produce a shortlist for the Secretary of State; and</li> <li>• Government will consider its existing policy platform when making decisions.</li> </ul> <p>It was noted that all proposals must be submitted by July 2009.  A discussion ensued on ideas on proposals for the Sustainable Communities Act and members discussed how long it would take for changes in the law to be made. A suggested proposal was more powers to</p>		Noted	No			

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bring back to use derelict/unused land to enable regeneration of areas. Members were informed that further information on the Sustainable Communities Act can be found at <a href="http://www.communities.gov.uk">www.communities.gov.uk</a>		Noted	No			
<p><b>5. Area Partnership Review – Sarah Upex</b></p> <p>Members were provided with the results of the Area Partnership Board review, which has been undertaken to strengthen their community leadership role and their supporting arrangements and also strengthen their role on Stockton Renaissance.</p> <p>Members were informed of the methodology to the review which had been carried out via web based research, discussions with key stakeholders, identifying national toolkits and a questionnaire, which was followed up with an invitation for board members to attend</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>			<p>Sarah Upex SBC</p>

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<p>focus group sessions.            It was noted that the review has also taken into account discussions about the involvement of children and young people and Central Area Partnership is to be an initial pilot to look at how to engage with children and young people on partnerships. Members were informed that following on from the review, a number of actions have been identified, which will be incorporated into an Area Partnership Board Improvement Plan. Progress on the Improvement Plan will continuously be monitored by the Area Partnership Coordinators and progress will be reported to the Area Partnerships on a six monthly and annual basis. An annual progress report will also be presented to Stockton Renaissance at its March 2010 meeting.</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>			
<p><b>6. Matters Arising</b>  <b>a. Town Centre Redevelopment</b></p> <p>LM informed the Board that the Council have recently had a very positive meeting</p>		<p>Noted</p>	<p>No</p>			<p>Louise McDonald            SBC</p>



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<p>with Stockland. Louise informed the Board that Stockland are progressing their proposals and have tabled their draft masterplan, which is encouraging in terms of the current market.</p> <p><b>b. Billingham House</b></p> <p>LM informed the Board that the Council, wrote to Bizzy B and their agents in January to advise that although it is acknowledged there have been delays, since Bizzy B have not yet agreed refurbishment Heads of Terms/plans with the local, interested developer nor recommenced demolition the Council plans to issue legal proceedings.</p> <p>LM informed the Board that without a formal refurbishment agreement and/or recommence of demolition proceedings, the Council intends to prosecute in May 2009. It is anticipated that by this time the Council would have demonstrated its reasonableness at reaching a solution for</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>			

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<p>the site by negotiation, while retaining the option for prosecuting Bizzy B for non-compliance with the notice.</p> <p><b>c. Forum</b></p> <p>Louise informed the Board that on Thursday 5<sup>th</sup> March the Council's Cabinet authorised the appointment of Morgan Ashurst to stage 2 (construction) subject to Planning Permission and ability to deliver the refurbishment within the final cost plan. Consultation has been carried out with current user groups to help inform the refurbishment design and to accommodate their activities during the closure of the Forum.</p> <p>Louise informed the Board in March 2009 Sport England announced that the £500k capital bid has been successful. The Council has also been notified that £218,000 is to be granted from the National Free Swimming Initiative for a moveable floor and boom.</p>		<p>Noted</p> <p>The Board congratulated Louise and Neil Russell on the success of the £218,000 bid and requested that a letter be sent to them to formally acknowledge</p>	<p>No</p> <p>No</p>			

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<p>LM informed the Board that as a result of this funding, the refurbishment is now a £15,000,218 scheme.</p> <p>LM informed that consultation has now commenced with the elderly, disabled and the youth groups regarding the detail of the plans and officers are continuing to work with Morgan Ashurst and partners behind the scenes ready for work to start in July 2009.</p> <p>The Board were informed that meetings are scheduled to take place with partner organisations and stakeholders regarding the relocation of services/programme of activities to finalise details ready for publication/marketing.</p> <p>LM informed the Board that there will be 3 different “programme of activities” to be distributed to the public:</p> <ol style="list-style-type: none"> <li>1. Formal events – via a centre page spread in April edition of Stockton News</li> <li>2. Relocation of Forum services programme – via TAL, SBC, TBP &amp;</li> </ol>		<p>their success.</p> <p>Noted</p> <p>Noted</p> <p>LM requested that members inform her of any events/services they are aware of or would like to be included in the programme</p>	<p>No</p> <p>No</p> <p>No</p>			

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<p>Town Council websites, centre page spread in July Stockton News and via Community Newspaper(s) as well as programmes in various community facilities across the Borough</p> <p>3. 2<sup>nd</sup> programme of activities highlighting services/activities run by the community, Council or other organisations – publicised via SBC, TBP and Town Council websites, centre page spread in autumn edition of Stockton News and via Community newspaper(s).</p> <p>Regarding the temporary ice rink, Louise informed the Board that SBC have been approached by a private company with regards to the provision of a temporary ice rink and discussions are ongoing. Louise informed the Board that the Council is reviewing the Planning Policy and Highway issues regarding temporary locations and that should any sites prove feasible in terms of Planning &amp; Highways, their details</p>		Noted	No			

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<p>would be passed through to the external company to ascertain the feasibility of a temporary ice rink. It was noted that the cost and risk of any temporary rink would be carried by the private company alone.</p> <p><b>d. John Whitehead Park</b></p> <p>LM informed the Board that the fencing for the new play area is scheduled to commence in late April/May 2009. Artist Adrian Wood has worked with school children through a series of workshops to produce features/finials for the play area fence.</p> <p>LM informed that the masterplan revision has been approved.</p> <p>LM informed that the renovation of the gates is complete and the opening/closing of the gates commenced on the 30<sup>th</sup> March 2009. Members were informed that the contract for the café renovation has been awarded to Sigma Catering services. The target dates for the opening of the café is</p>		<p>Noted</p> <p>LM submitted her apologies for the May 2009 meeting and informed the Board that Mike Bowron would be providing updates.</p>	<p>No</p> <p>No</p>			

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<p>now the end of April/early May 2009.</p> <p><b>e. Billingham Environmental Link Project (BELP) – (Kevin Pitt on behalf of Dave Munt)</b></p> <p>Members were provided with the BELP quarterly report and were provided with updates on</p> <ul style="list-style-type: none"> <li>• Cycle-way development</li> <li>• Education plan</li> <li>• Osbourne Park</li> <li>• Communities Fund</li> <li>• Get Hooked on Fishing.</li> </ul> <p>KP informed that he had met with Jamie McCann to discuss the allotments at the Clarences with the Chair for the allotments and are looking at the cost of redeveloping the allotments with the potential of linking this in with the Communities Fund, along with a mix of other funding. It is envisaged that the project would be carried out in 3 phases.</p>		<p>Noted</p> <p>Mike Smith requested that the Board work with the Town Council for this project.</p> <p>The Board agreed to put £5,000 towards this project.</p>	<p>No</p> <p>No</p> <p>No</p>			

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<p>KP noted that he has had discussions with the Regional Chair of the Environment Agency funding body who were keen to provide some further funding for the BELP.</p> <p><b>6. Thematic Updates</b>  <b>a. Play Partnership – Geoff Harrison</b></p> <p>GH circulated a list of play sites in the Borough to the Board. GH is meeting with Keith Matthews regarding a proposed play area in Daffodil Park.</p> <p><b>7. Information Updates</b>  <b>a. Community Sector</b></p> <p>GH informed that SOL in the Low Grange Community Centre finished this month. GH has been informed that the hardware will remain at the Centre and they are currently looking for voluntary work and funding to continue this facility.</p> <p>KP informed the Board of the Children's</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>			

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<p>Workforce Development toolkit and the MAZE launch.            KP informed the Board that he has been appointed as a director of Catalyst. KP informed Board that the Council of Interest have spaces for the Area Partnership Boards.</p> <p><b>b. Voluntary Sector</b></p> <p>KP circulated the voting form for the voluntary sector elections on Stockton Renaissance.</p> <p><b>c. Business Sector</b></p> <p>Nothing to report.</p> <p><b>d. Public Sector</b></p> <p>Nothing to report.</p>		<p>The Board agreed that GH will be the representative from the Board.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>			



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<p><b>8. Chairs Report</b></p> <p>Chair informed the Board that he has attended the following meetings over the past month:</p> <ul style="list-style-type: none"> <li>• Stockton Community Network Meeting – 9-03-09</li> <li>• Stockton Renaissance – 17.03.09</li> <li>• Play Partnership – 18.03.09</li> <li>• SRCGA AGM – 30.03.09</li> <li>• Supporters of John Whitehead Park Committee Meeting – 01.04.09</li> <li>• Low Grange Residents Association – 02.04.09</li> </ul> <p>Chair asked if anybody had any questions, no questions were raised.</p> <p><b>9. Managers Report</b></p> <p><b>a. Elderly &amp; Disability Review Update</b></p> <p>KP informed the Board that the BELP project has bought a page in the Now and Then magazine. In the July/August edition,</p>		<p style="text-align: center;">Noted</p> <p style="text-align: center;">Noted</p>	<p style="text-align: center;">No</p> <p style="text-align: center;">No</p>			

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<p>looking to take 2 pages to advise the elderly and disabled on safety measures.</p> <p><b>b. Communities Fund</b></p> <p>The Board agreed to invite Richard Poundford (or a representative from RP's team) to a future meeting to update the Board on the Communities Fund.</p> <p><b>c. Manager's Contract</b></p> <p>Members were informed that KP's contract expired on the 31<sup>st</sup> March 2009. Stockton Council agreed funding for the Partnership for 2009/10 on 5<sup>th</sup> March 2009. The Board were asked to endorse and extend the managers contract on a year by year basis subject to funding.</p>		<p>Noted</p> <p>The Board accepted KP's contract for the next 12 months</p>	<p>No</p> <p>No</p>			
<p><b>10. Any Other Business</b></p> <p>Nothing to raise.</p>		<p>Noted</p>	<p>No</p>			

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<b>11. Date Of Next Meeting</b>  Monday 11 <sup>th</sup> May 2009, the New Life Family Centre, Low Grange Avenue, Billingham.		Noted	No			