

CABINET ITEM COVERING SHEET PROFORMA

AGENDA ITEM

REPORT TO CABINET

16 APRIL 2009

REPORT OF CORPORATE
MANAGEMENT TEAM

CABINET DECISION

Corporate Management and Finance- Lead Cabinet Member- Councillor Laing

OUTSIDE BODIES

1. Summary

Cabinet is requested to appoint Members to various outside bodies.

2. Recommendations

RECOMMENDED that consideration be given to the nominations to outside bodies listed at the **Appendix** to the report.

3. Reasons for the Recommendations/Decision(s)

Appointments are required to various outside bodies.

4. Members Interests

Members (including co-opted Members with voting rights) should consider whether they have a personal interest in the item as defined in the Council's code of conduct (**paragraph 8**) and, if so, declare the existence and nature of that interest in accordance with paragraph 9 of the code.

Where a Member regards him/herself as having a personal interest in the item, he/she must then consider whether that interest is one which a member of the public, with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest (**paragraphs 10 and 11 of the code of conduct**).

A Member with a prejudicial interest in any matter must withdraw from the room where the meeting considering the business is being held -

- in a case where the Member is attending a meeting (including a meeting of a select committee) but only for the purpose of making representations, answering questions or giving evidence, provided the public are also allowed to attend the meeting for the same purpose whether under statutory right or otherwise, immediately after making representations, answering questions or giving evidence as the case may be;

- in any other case, whenever it becomes apparent that the business is being considered at the meeting;

and must not exercise executive functions in relation to the matter and not seek improperly to influence the decision about the matter (**paragraph 12 of the Code**).

Further to the above, it should be noted that any Member attending a meeting of Cabinet, Select Committee etc; whether or not they are a Member of the Cabinet or Select Committee concerned, must declare any personal interest which they have in the business being considered at the meeting (unless the interest arises solely from the Member's membership of, or position of control or management on any other body to which the Member was appointed or nominated by the Council, or on any other body exercising functions of a public nature, when the interest only needs to be declared if and when the Member speaks on the matter), and if their interest is prejudicial, they must also leave the meeting room, subject to and in accordance with the provisions referred to above.

AGENDA NO.

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**REPORT OF CORPORATE
MANAGEMENT TEAM**

CABINET DECISION

OUTSIDE BODIES

PURPOSE OF REPORT

To appoint Members to various outside bodies.

RECOMMENDATIONS

Recommended that consideration be given to the nominations to outside bodies attached at the **Appendix** to the report.

DETAIL

1. In accordance with the Constitution, the Cabinet is empowered to make appointments to bodies concerned with functions which are within the Cabinet's responsibility.
2. A list of nominations received where the number of nominations equals the number of seats is attached at the **Appendix**.

FINANCIAL IMPLICATIONS

3. None

LEGAL IMPLICATIONS

4. None

RISK ASSESSMENT

5. Categorized low to medium risk. Existing management systems and daily routine are sufficient to control and reduce risk

COMMUNITY STRATEGY IMPLICATIONS

6. There are no Community Strategy implications arising from this report

CONSULTATION, INCLUDING WARD COUNCILLORS

7. Each political group on the Council has been consulted.

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Background Papers:

None

Ward(s) and Ward Councillors:

Not ward specific

Property

N/A