

Minute/Decision Summary
Meeting- St. Ann's Development Board
Date – Thursday 5th February 2009

Members: David Coleman (**DC**) – Chair/Local Ward Councillor, Jim Fenwick (**JF**) – Mount Pleasant, Tom Green (**TG**) – Mount Pleasant, Dot Enderwick (**DE**) – Portrack, Vera Walker (**VW**) – Victoria, Paul Thomas (**PT**) – Tilery, Michael Glenn (**MG**) – Buisness Rep

Advisors and Observers: Diane Simms (**DS**) – Children and Young People, Darren Morton (**DM**), Haleem Ghafoor (**HG**) and Sophie Richardson (**SR**) - Partnership and Engagement Team, Elaine Mirfin (**EA**) – PCT Health Trainer

Apologies: Pat Thomas – Victoria, Barry Hutchcraft – Portrack, Dave Brunskill – Stockton Police, Jim Wright – Faith Rep, Lesley Cannon – Job Centre Plus, John Tierney – Youth Services.

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1. Welcome and Introductions Board Members and Advisors were welcomed to the meeting.		Noted				
2. Apologies As above		Noted				
3. Minutes from Previous Meeting Minutes from previous meeting on Thursday 8 th January 2009 were agreed as a true and accurate record.		Agreed				Darren Morton SBC 01642 526033
4. Matters Arising Further to the two external funding sessions held in October and December 2008, Tees Valley Community Foundation have yet to release any information regarding Fairshare. DC expressed his dissatisfaction at TVCF's poor communication over the Fairshare funding. A letter has already been sent to TVCF. Further steps will be taken to speed up the process if necessary.		Noted				Darren Morton SBC 01642 526033

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<p>SR attended the Community Centre Forum on 4th February 2009 and gained information Broadacres Home Improvement Agency and at the next meeting they will discuss and share best practice. All this information will be relayed back to resident groups and associations in coming weeks.</p> <p>DS asked if the 'Yo Yo Magazine' update in future minutes could be changed to 'The SAFTA's.</p> <p>Work has been done with the Queen's Park Residents group (QP) with regards to membership on the St. Ann's Development Board. DM will now work with QP residents and go through key agenda items and any issues they wish to raise then report back to board. It is hoped that two representative will be nominated to represent QP, but at this preliminary stage not to attend meetings.</p> <p>a.) Board members were distributed a copy of the recent update on Stockton Sports Centre.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>DM to: 1. Change future YP updates to SAFTA's</p>			<p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>
<p>5. Progress Report A progress update was provided by the Project Manager.</p> <p>1.) External Funding</p>		<p>Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>

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<p>3.) Priority Setting Event Priorities are still being firmed up and once investigated an action plan will be developed and reviewed at the relevant sub-groups.</p> <p>4.) Options for Sustainability Options for sustainability are currently being investigated and discussed with all project leads. A report detailing progress will be brought forward to the next board meeting.</p>		<p>Noted</p> <p>Noted</p>				<p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>
<p>6. Board Membership and Attendance Vice-chair and Tilery Resident, Dave Fitzgibbon has put forward his resignation due to family commitments the faith representative, Jim Wright has also put forward his resignation due to work commitments. The board wishes both Dave and Jim the very best and would like to thank them for their invaluable contributions to the board.</p> <p>Work will now take place to fill the vacant positions on the board.</p>		<p>Noted</p> <p>Noted</p>				<p>Darren Morton SBC 01642 526033</p>
<p>7. Sub Group Update No sub-groups met in January 2009.</p> <p>Discussion regarding the future of the sub-groups is ongoing.</p>		<p>Noted</p> <p>Noted</p>	<p>SR to: 1. Create proposed new sub group format for March board meeting</p>			<p>Sophie Richardson SBC 01642 526026</p>

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<p>8. Target Setting All board members were circulated a copy of the Neighbourhood Element targets. HG discussed each target and invited board members to raise any issues they had with the targets. The board were required to confirm and agree targets before a final target setting document can be published.</p> <p>DC questioned whether the reduction in the number of people on 'out of work benefits' within the NE targets was reasonable considering the current financial climate.</p> <p>HG explained that gaps in the target setting data will be completed within the next 4-6 weeks as Neighbourhood Element specific data is sought by Children, Education and Social Care.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				<p>Haleem Ghafoor SBC 01642 528677</p>
<p>9. Priority Setting The priorities are being broken down into achievable targets. All relevant service providers are to be kept updated on any projected works with regards to priorities.</p>		<p>Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>
<p>10. FIND Fund Tilery Primary School submitted a £300 funding bid to finance equipment for the school choir. Board members provisionally agreed the funding subject to the St. Ann's Development Board (SADB) logo being</p>		<p>Noted</p>	<p>DM to: 1. Contact John Repton with regards to inclusion of SADB logo on equipment.</p>			<p>Darren Morton SBC 01642 526033</p>

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included on the equipment purchased.						
<p>11. Project Reviews</p> <p>a.) CCTV Negotiations are currently ongoing with the Security Centre about the continuation of the monitoring of the CCTV cameras that the board have purchased.</p> <p>It was suggested the board may have to pay for the maintenance of the cameras next year.</p> <p>b.) Raising Aspirations All children should achieve two sub levels in Maths and English by the end of the school year and the project is currently surpassing expectations.</p> <p>Publicity around the success of the project may be sought once the project finishes at the end of the school year.</p> <p>MG brought the boards attention to the potential slippage which may occur between transitions from year 6 to year 7 and suggested the need to ensure children remain mentally active during the holiday period.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>DM/SR to:</p> <p>1. To provide update on decision at next board meeting.</p> <p>DM to:</p> <p>1. Investigate any summer schools taking place in area.</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>

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<p>c.) Healthier Lifestyles The project has been successful so far with very good feedback on the Shake-up and Wake-up scheme. SR is currently waiting for information on PASS data which will be fed back to the board at the next meeting.</p> <p>d.) Positive Approach to Mental Health – Tilery Primary School The project is on target to meet its objectives and targets.</p> <p>e.) Positive Approach to Mental Health – Newtown The project is overachieving in a number of areas however, the proposed 'debate group' has not been set up due to time constraints. A successful bid to the Stockton Youth Bank allowed the group to subsequently hold an intergenerational event with Victoria Care Home.</p> <p>VW and DE raised with the board the lack of awareness of the Passport2Fun project on Victoria and Portrack estates.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to: 1. To get past information ready for next board meeting.</p> <p>SR to: 1. Speak to Marion about publicity on Victoria and Portrack</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p>

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<p>12. Sustainability of Projects Board members were circulated a copy of the options for sustainability for Neighbourhood Element funded projects. Each project was discussed and board members given the opportunity to provide feedback.</p> <p>The board members raised concerns over the future of CCTV and, the value for money from this service.</p> <p>Tilery Primary School did not provide an update on the sustainability of its currently funded projects.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to: 1. Ensure statistics are brought to the next board meeting</p> <p>DM/SR to: 1. Ensure TPS provide a sustainability update for next meeting.</p>			<p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>
<p>13. Neighbourhood Bulletin Board members were invited to contact DM with any articles or items they wish to include in the neighbourhood bulletin which is to be distributed late February/early March.</p>		<p>Noted</p>				<p>Darren Morton SBC 01642 526033</p>
<p>14. Any Other Business Stockton Community Resident Groups and Associations asked the St. Ann's Development Board to put forward any nominations for a member to join the Community Empowerment Network for Stockton Renaissance.</p>		<p>Noted</p>				<p>Darren Morton SBC 01642 526033</p>

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<p>JF is the current elected member and the board were happy for JF to remain so at this current time.</p> <p>There is currently funding available of up to £25,000 from Communities for Health fund which should be investigated.</p> <p>DE brought to the boards attention the current issue around head lice at TPS.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>DM to:</p> <p>1. Investigate communities for health fund.</p> <p>DM to:</p> <p>1. Investigate the issue further and report back at the next board meeting.</p>			<p>Darren Morton SBC 01642 526033</p>
<p>15. Date and Time of Next Meeting Thursday 5th March 2009, 10.00 a.m. at The Willows Centre, Portrack</p>		<p>Noted</p>				