

**Minute/Decision Summary**  
**Meeting- St. Ann's Development Board**  
**Date – Thursday 4<sup>th</sup> December 2008**

**Members:** David Coleman **(DC)** – Chair and Local Ward Councillor, David Fitzgibbon **(DF)** – Vice Chair and Tilery, Jim Fenwick **(JF)** – Mount Pleasant, Paul Thomas **(PT)** – Tilery, Dot Enderwick **(DE)** - Portrack

**Advisors and Observers:** Dave Brunskill **(DB)** – Stockton Police, Diane Simms **(DS)** – Children and Young People, Sian Stephenson **(SS)** – A4e, Dawn Welsh **(DW)** and Sophie Richardson **(SR)** - Partnership and Engagement Team, Moira Pinchin **(MP)** – Enforcement Officer

**Apologies:** Vera Walker and Pat Thomas – Victoria, Michael Glenn – A4e

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<b>1. Welcome and Introductions</b> Board Members and Advisors were welcomed to the meeting.		Noted				
<b>2. Apologies</b> As above		Noted				
<b>3. Minutes from Previous Meeting</b> Minutes from previous meeting on Thursday 7 <sup>th</sup> November 2008 were agreed as a true and accurate record.		Agreed				Sophie Richardson SBC 01642 526026
<b>4. Matters Arising</b> None		None				
<b>5. Progress Report</b> A progress report was provided by the Project Manager		Noted				Sophie Richardson SBC 01642 526026
<b>Victoria Environmental Improvements</b>						01642 526026

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<p>Victoria Environmental works are now completed as per the original plans. The sewerage issues have now been resolved and all stolen locks have been replaced. Investigations are still ongoing with the Legal and Community Safety section to determine the volume of reported incidents to establish the feasibility of closing off the footpath that runs from Garbutt Street to Haffron Avenue.</p> <p>The reinstatement of the shrubbery areas with grass has been held up again due to the wet weather. This work will continue where possible but it is likely that this work will not be fully completed until the Spring 2009.</p> <p>To celebrate the environmental works and as a good will gesture to residents who have remained patient whilst the works have taken place the Board has purchased 200 Christmas wreaths which will be distributed to residents on Thursday 11<sup>th</sup> December 2008.</p> <p><b>External Funding Session</b>  An external funding session will be held for Board Members on Friday 12<sup>th</sup> December, 2 p.m. at The Willows. External funding packs will be circulated and Board members will be joined by James Hadman from Stockton Residents Community Groups Association</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>				

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<p>and Michelle Smith from Tees Valley Community Foundation who will provide information on available funding and support.</p> <p><b>Yo Yo Magazine</b> Work is continuing with a group of young people from the Yo Yo Magazine to arrange and deliver a participatory budgeting event in March 2009. The young people are also investigating the best way to promote young people's provision within the Neighbourhood Element area.</p> <p><b>Dog Fouling Enforcement Week</b> A dog fouling enforcement week was carried out from Monday 17<sup>th</sup> November 2008 with increased patrols from Enforcement and Animal Enforcement Officers. Dog fouling bags were made available from all community houses within the Neighbourhood Element area and an information leaflet was sent to all residents. Unfortunately no fixed penalty notices were issued but residents have passed on positive comments about the enforcement week and were pleased with the increased presence in the area.</p> <p><b>Priority Setting</b> Results of the priority setting event have been circulated to all attendees. Work has</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				

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<p>started to address the priorities for 2009 and an update will be provided in the new year.</p> <p><b>FIND Fund</b> An application for £500 from Tilery Residents Association was received for the Find Fund. The funding will be used to get appropriate Public Liability Insurance to re open the Frank Wiseman Centre. The Board will be required to make a decision on the application later in the meeting.</p> <p><b>Target Setting</b> Work is still underway with Service Providers from Children, Education and Social Care, Community Safety and Funding and Business Team to strengthen performance management arrangements for the NE area. Targets will be circulated once confirmed, and progress will be reported on a bi-annual basis (where possible).</p> <p><b>Project Reviews</b> Six and three month reviews are currently being carried out with all projects. As part of these discussions projects are being requested to consider the future sustainability, and progress updates on their alternative funding plans / exit strategies have also been requested</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				

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<p><b>6. Sub Group Update</b>  <b>a. Liveability</b>            An update on Victoria environmental improvements had already been given.</p> <p>Issues were raised over the frequency of collections for some of the recycling bins in particular the one at the Star Centre and Portrack Public House. Dave Carter from Care For Your Area has addressed the issue and has agreed with the company responsible to increase their collections to ensure the areas around the bins are kept clean and tidy and recycling does not spill out onto the pavement.</p> <p>The Off Road Motorbike team updated the group of the results from recent patrols. 10 section 59's issues and 6 motorbikes seized. Residents have noted a vast improvement over recent months.</p> <p>Due to new changes in legislation the Think B4 U Drink project has set additional outputs for this project. Residents have raised some concerns of drink driving on the estates. Work is underway with the Fire Brigade to hold a road show in the New Year to promote sensible drinking.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to:            1. Ensure Sarah Graham attends a future meeting to discuss changes in legislation and new outputs in the New Year.</p>			<p>Sophie Richardson            SBC            01642 526026</p>

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<p>Work will be continuing into the new year and beyond to look at schemes to improve the appearance of the NE area. Harold Eddie from Cleveland Housing Aid Trust has agreed to match fund the Board to improve the communal garden in Belle Vue and has agreed for residents to take ownership of this area. Diane Simms from Youth Service informed the Board of the John Moor Awards which gives accreditation to young and older people in activities like improving communal areas.</p>		Noted	<p>SR to:            1. Investigate the John Moor Awards and update the Liveability Sub Group in the New Year.</p>			<p>Sophie Richardson            SBC            01642 526026</p>
<p><b>b. Health</b>            Concerns were raised over the lack of reporting from Health project leads. Project Leads have been reminded of their contracts which states they must attend and provide updates at the Health Sub Group and provide quarterly updates to the St. Ann's Development Board. A letter outlining Health Project Leads contractual obligation has been sent to all Project Leads.</p>		Noted				
<p>Investigations are underway into the sustainability of these projects after February 2009.</p>		Noted				

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<p>The Dental Health project was put forward by the Board for an LGC tackling health inequalities award. Unfortunately on this occasion the project was not short listed.</p> <p>The Sub Group will be working with Fran McNeil, Health Trainer for the NE area to investigate potential community health projects in the new year.</p> <p><b>c. Aspirations</b>            Work is continuing with a group of young people from the Yo Yo Magazine to investigate the promotion of young people's provision within the NE area and options for a Participatory Budgeting event in March 2009.</p> <p>It is hoped that the work with the young people will continue into the new year and that they can become involved in future consultation with the Board.</p> <p>Fit4Employment currently has five Year 11 students on a placement. The students are in the final week of a two week placement in construction based employment.</p> <p>The project continues to work closely with</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to:            1. Get feedback from LGC to see why the project was not shortlisted.</p>			<p>Sophie Richardson            SBC            01642 526026</p>

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<p>Norton School and is currently looking to widen the placement opportunities available to students and include hair and beauty, retail, tourism and sport.</p> <p>Students are being invited to gain experience at the VOX career help centre from Year 10 and 11 at Norton School in order to gain jobs after leaving school. It has been raised that many issues relating to employability of post 16 students is centred around experience.</p> <p>Sian Stephenson, Project Co-ordinator has managed to use remaining funding to enable this project to continue through to the end of January 2009. Options for sustainability are being investigated and it is hoped that the communities fund will pick up on certain aspects of the Routz2work and Fit4employment projects.</p> <p>Norton School provided an update on a group of Year 7 pupils who were selected to participate in, Nurture Group. This scheme is aimed at children who may be struggling with the transition from Primary School to Secondary School who have social and learning issues.</p> <p>From January 2009 a Teaching Assistant will</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to: 1. Liaise with A4e to discuss future options and the Communities Fund further</p>			<p>Sophie Richardson SBC 01642 526026</p>



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<p>be in place to assist this group and as the students progress through the year they will gradually be integrated into mainstream lessons.</p> <p>The application form from Tilery Primary School for their Teaching Assistant for Numeracy and Literacy has now been received and will be circulated at the next Board meeting.</p>		Noted				
<p><b>7. Future Staffing</b>            Consideration was given to underwriting staffing costs for the Neighbourhood Element support team from April, 2009 to end of June, 2009 from unallocated neighbourhood element funding for 2008/9 to allow uninterrupted service whilst the Council Medium Term Financial Planning (MTFP) process takes place.</p>		Agreed	Extend contract and honorarium arrangements for the NE team from 1 <sup>st</sup> April, 2009 to end of June, 2009.			
<p><b>8. Priority Setting Event</b>            The priorities for 2009/10 will be circulated to all Board Members and attendees of the Priority Setting event at the Arc early next week. All Board members are encouraged to identify possible interventions or projects for 2009/10 which can be investigated further in the New Year.</p>		Noted	Board Members to: 1. Identify possible projects or interventions for 2009/10.			Sophie Richardson SBC 01642 526026

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<p><b>9. FIND Fund</b>  An application has been received from Tilery Residents Association for £500 to pay for suitable Public Liability Insurance for the Frank Wiseman Centre. Discussions have been held with Stockton Council's Housing Team who are happy for Tilery Residents Association to take the lead on keeping the centre open and to arrange activities within the building. Tilery Residents Association must keep the Housing team up to date on all activities within the centre and provide updates on progress being made.</p> <p>After discussions the Board agreed the application and wished Tilery Residents Association the best of luck in getting the centre back up and running.</p> <p>Work will now take place with Tilery Residents Association, Stockton Residents and the Partnership and Engagement Team to ensure the building is back up and running a.s.a.p and to develop a programme of activities for residents.</p>		<p>Noted</p> <p>Agreed</p> <p>Noted</p>	<p>SR to:  1. Inform Tilery Residents Association of the decision.</p>			<p>Sophie Richardson  SBC  01642 526026</p>

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<p><b>10. Any Other Business</b>            Dates for all Board and Sub Group meetings will be circulated before Christmas.</p> <p>The Partnership and Engagement Team will be holding a Financial Inclusion Event during February 2009. Further information will be available in the New Year.</p>		<p>Noted</p> <p>Noted</p>	<p>SR to:            1. Ensure this event is will publicised within the NE area, and that support is available to encourage residents to attend.</p>			<p>Sophie Richardson            SBC            01642 526206</p>
<p><b>11. Date and Time of Next Meeting</b>            Thursday 8<sup>th</sup> January 2009, 10.00 a.m. at The Willows Centre, Portrack</p>		<p>Noted</p>				<p>Sophie Richardson            SBC            01642 526026</p>