

Minutes
The Eastern Area Partnership Board (EAPB)
18 November 2008, 5.30pm at The Five Lamps Organisation, Thornaby

APPROVED BY EAPB ON 16 DECEMBER 2008

Chair:

Graeme Oram (Five Lamps Organisation).

Members:

Geoffrey Green (Thornaby Town Council) **Diane Patterson** (Tees Credit Union) **Peter Brennan** (Village Park Residents Association) **Meg Collins** (Over 50s Assembly) **Philip Day** (Holmes & Middlefield Residents Association) **Doug Nicholson** (Friends of Tees Heritage Park) **Irene Machin** (Ingleby Barwick Community Centre) **Tom Bowman** (Ingleby Barwick Town Council).

* Members are representing their nominating body.

Advisors:

Nicola Hall, Shirley Stenburge, Graham Clingan, Nigel Laws (Stockton Council)

Observers:

Cllr Sylvia Walmsley (Stockton Council – Stainsby Hill Ward)

Apologies

Members:

Cllr Ross Patterson (Stockton Council – Ingleby Barwick West Ward) **Carol Adams** (Village Park Residents Association) **Cllr Kevin Faulks** (Stockton Council – Ingleby Barwick East Ward) **Insp Ian Garrett** (Cleveland Police)

Advisors/ Observers:

Elizabeth Benomran (North Tees Primary Care Trust) **Katharine Linton, Neil Pocklington** (Stockton Council) **Linda Russell-Bond** (Thornaby Community School) **Allison Agius** (Catalyst) **Cllr Tina Large** (Stockton Council – Mandale & Victoria Ward) **Tracy Roberts** (Stockton Residents & Community Groups Association) **Cllr Allison Trainer** (Stockton Council – Mandale & Victoria Ward).

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1. Welcome and Introductions Members were introduced and welcomed to the Eastern Area Partnership.		No	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
2. Apologies Apologies were noted.		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
3. Declaration of Interest Graeme Oram (GO) and Diane Patterson (DP) declared an interest in Agenda Item 9.		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823
4. Minutes of Last Meeting Minutes of last meeting held on 28 October 2008 were agreed as a true record subject to the following amendments:		Minutes agreed as a true record.	No	No	No	Nicola Hall EAPB Coordinator

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Page 14, sentence should read Housing & Neighbourhood Partnership rather than Health & Wellbeing Partnership.						(01642) 527823
<p>5. Matters Arising</p> <p>Cllr Sylvia Walmsley (SW) queried page 12 of the minutes of the previous meeting regarding the Cunningham Drive project. Graham Oram (GO) clarified that the Eastern Area Partnership had been requested by the Ward Councillors to provide an element of match funding from their Area Transport Strategy allocation towards the project to introduce hard standing on Cunningham Drive, which had been agreed at the ATS meeting in May 2008. SW apologised that the Eastern Area Partnerships contribution to the scheme had not been recognised in recent Ward Councillor publicity as she was unaware of the contribution.</p> <p>SW queried page 12 of the minutes of the previous meeting regarding the lack of attendance from Thornaby Councillors at the ATS meetings. SW clarified that the last ATS meeting had clashed with a special meeting of Thornaby Town Council and as such the Thornaby Councillors could not attend.</p>		Noted	No	No	No	Graeme Oram, Chair (01642) 608316
		Noted	No	No	No	

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<p>6. Thornaby Town Centre</p> <p>Nigel Laws (NL) provided an update on the redevelopment of Thornaby Town Centre.</p> <p>NL explained that the first retail units had opened (William Hill and Labrokes) and a further two or three units would be open within the next week. NL stated that the café had been refurbished externally and would be completed internally within the next few weeks.</p> <p>NL informed members that Vale House was on schedule to be completed in January 2009 with shops opening at the end of February / beginning of March after their fit-out period. Work has started to strip the upper floor of Appleby House which is on track to be demolished during January 2009.</p> <p>NL stated that the permanent location of the market would be within St Peter's Square and would be run on Thursdays. NL explained that the layout of the market had been agreed with the market traders and a drive in and barrow off system would be operational. NL explained that the usual Thornaby market would be held on Tuesday 23 December 2008 as Christmas Day falls on a Thursday.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Nigel Laws, Projects Manager (01642) 527565</p>

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<p>NL informed members that the library was now closed until March 2009 for refurbishment and this would tie in with the work undertaken by Tees Active to refurbish the Pavillion. NL explained that the issue with regards to access to the first floor of the Pavilion had been resolved. A new platform lift will be installed inside the main entrance and the external ramp would now be retained. NL stated that this would be subject to the Council paying to refurbish the visual appearance of the ramp.</p>		Noted	No	No	No	
<p>NL stated that he had raised the query of shop security with Thornfield and had been informed that each unit would be installing their own security alarms. NL explained that the CCTV within the Town Centre would be upgraded and monitored by Stockton Council's Security Service. NL stated that Thornfield have hired a security guard to monitor the new units between 6-12pm daily and all day Sunday. NL stated that Miller Construction have their own security guards for the area of the site currently under construction / demolition. NL explained that Thornfield would assess the security of the site once the Town Centre had been officially opened.</p>		Noted	No	No	No	

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<p>NL responded to the query raised previously regarding disabled car parking. NL explained that there would be 18 disabled bays in total; 9 in the main car park, 3 behind Lidl and 6 behind the Library in the new taxi rank area. Presently 4 disabled spaces have already been constructed in the main car park.</p>		Noted	No	No	No	
<p>A query was raised regarding the removal of trees from the walkway as the remaining tree stumps are a hazard and there are no signs alerting people to them. NL explained that this was a temporary measure and would be resolved once the site had been paved. NL agreed that he would look into measures to make the stumps more visible.</p>		Noted	NL to look into measures to make the holes where the trees have been removed more visible.	No	No	
<p>NL responded to the query regarding the future of Inshops. NL explained that it is understood that the Inshops intend to assign their lease over to BM retail and as such the tenants within the Inshops would have their leases terminated. Inshops have always operated on a short license terms. NL stated that Thornfield objected to this assignment but could not prevent it. NL stated that it was an unfortunate and regrettable situation. The Council and Thornfield were working with a number of the Inshops tenants re: relocating their businesses within</p>		Noted	No	No	No	

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<p>the wider Town Centre redevelopment scheme, however for most tenants the rents are too high & units too big. NL explained that letters had also been sent out to the traders informing them of the business support Stockton Council, Five Lamps and Business Link could provide them to find alternative premises, produce business plans etc. Workshops and drop in sessions have also been offered.</p> <p>Comment was made that it was disappointing that Inshops had signed a lease with a tenant very recently who had invested financially in a unit within Inshops, only for them to no longer have a tenancy with them.</p> <p>Comment was made that Inshops in Middlesbrough were also undertaking a similar approach and as such this was not something specific just to the Thornaby Inshops.</p> <p>NL provided an update on the car parking situation within the Town Centre. NL explained that Thornfield would be monitoring the car park to ensure that staff from local businesses, such as Npower are not blocking up the spaces by parking their all day. NL explained that Thornfield were looking into the possibility of introducing a small charge for short stay parking, for 3 hours. NL</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	

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<p>stated that all options were being considered by Thornfield before any action is taken.</p> <p>Comment was made that there are a lot of commercial vans currently parking in the car park. NL explained that this would only be for a temporary period and although unfortunate is necessary for contractors to complete the fitting out of the retails units.</p> <p>NL explained that a couple of schemes were being drawn up for the Tristar Neasham site. NL stated that Thornfield were working with Northumbrian Water to confirm the conditions of the development agreement.</p> <p>NL informed members that he had written to Thornfield on a number of occasions regarding the cleanliness of the car park during the redevelopment works. Comment was made that there is a lot of mud on the pavements and it is making it difficult for pedestrians. NL to raise this issue at his next meeting with Thornfield.</p> <p>A query was raised regarding discussions with the significant retailers that have signed up to the scheme and Job Centre Plus to ensure that there are jobs available for local people. NL explained that Roland Todd from Stockton Council had been involved in</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>NL to raise the issue of cleanliness at the next meeting with Thornfield.</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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<p>discussions and he would provide an update on this to the next meeting. Comment was made that work should be undertaken in advance with local people to ensure that they have the right skills.</p> <p>A query was raised regarding the future of the mosaics with the Town Centre. NL to ask Miller if it is feasible to save the mosaics. NL explained that this issue had been also been raised by Thornaby Heritage Group.</p> <p>A query was raised regarding who owned the land of the pathways between the retails units within the Town Centre. NL explained that Thornfield owned the land. Comment was made that as the land was in private ownership, it should be easier to deal with incidents of anti-social behaviour. NL commented that Thornfield would mange incidents of anti-social behaviour as they see fit.</p> <p>NL informed members that the Council's engineers were undertaking surveys regarding installing a pedestrian crossing near to Asda. NL explained that this would be installed during 2009/10.</p> <p>A query was raised regarding how the rubble would be removed following the demolition of Appleby House. NL</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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explained that the rubble would be removed on a daily basis.						
<p>7. Development of Stockton Borough's Green Infrastructure Strategy</p> <p>Graham Clingan (GC) provided a presentation on the Green Infrastructure Strategies for Tees Valley and Stockton Borough.</p> <p>GC explained that green infrastructure is a network of linked, multifunctional green space in and around the region's towns and cities. GC stated that the types of spaces and features include allotments, village greens and country parks.</p> <p>GC outlined the functions of green infrastructure, explaining that they could be used for recreation, education and many other purposes. GC stated that there are a wide range of benefits and outcomes including improved health, community cohesion and education and learning.</p> <p>GC informed members that the Tees Valley Green Infrastructure Strategy had been endorsed by the Tees Valley Local Authorities and is being led by Tees Valley Joint Strategy Unit (JSU). GC explained that the key</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Graham Clingan, Parks & Countryside Manager (01642) 526870</p>

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<p>aspect of the Strategy was the 17 Green Infrastructure corridors that are of sub regional significance; this includes the River Tees, Billingham Beck and Stainsby Beck. GC stated that One NorthEast are currently funding the preparation of a business case and £5 million Single Programme funding is expected from 2009/10 onwards. GC stated that the Tees Valley Green Infrastructure Strategy forms a component of the sub-region's Growth Point bid.</p> <p>GC explained that the Tees Valley Green Infrastructure was a strategic document and there was a need to have a strategy specific for Stockton Borough. GC outlined the vision for the Stockton Green Infrastructure Strategy and the links to the Sustainable Community Strategy.</p> <p>GC informed members of the process and structure for developing the Green Infrastructure Strategy. GC explained that work was being undertaken to map existing green infrastructure and functions, issues would then be identified to be addressed at a local and strategic level. GC explained that priorities for the enhancement and development of green infrastructure would be set and an action plan would be developed to identify the delivery partners, funding, targets and milestones, along with monitoring and review. GC</p>		<p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	<p>No</p> <p>No</p>	

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<p>stated that the process would be backed up with local consultation. GC explained that there are significant green corridors within the Borough and the Strategy would aim to enhance connectivity between the green corridors and improve significant green spaces.</p> <p>GC explained the project team and stated that existing data would be used, including the viewpoint surveys, Stockton on Tees Residents Survey and Open Space Audit.</p> <p>GC stated that community consultation would take place on green infrastructure mapping and identification of local issues and opportunities during March to April 2009. GC explained that a wide range of stakeholders would be involved in the consultation process.</p> <p>A query was raised regarding who was responsible for the maintenance of water courses. Comments were made that the water courses in Ingleby Wood and Stainsby Beck are in need of cleaning and maintenance. GC explained that the responsibility depends on how the water course is classified. GC stated that if it was a main river it would be the Environment Agency's responsibility, however if it was not a main river it would be the responsibility of whoever owned the land either</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	

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<p>side of the water.</p> <p>Comment was made that the land on the side of Stainsby Beck is in private ownership and there was no enforcement to ensure that the owners dredged the water.</p> <p>GC explained that Ann-Louise Orange (ALO) had been appointed by Groundwork and she would be working across the Stockton River corridors to address these kinds of issues. Nicola Hall (NH) stated that ALO would be giving a presentation to the next meeting of the Eastern Area Partnership. GC also explained that a Working Group had been set up to address cleanliness and environmental quality of the waterways.</p> <p>Comment was made that the Green Infrastructure Strategy links with the proposals put forward by Tees Heritage Park and that work would be undertaken to ensure coordination between the two projects.</p> <p>A discussion took place around the opportunities for social enterprise and volunteering that could be considered for projects around maintenance and enhancements of the local waterways.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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<p>8. Youth Cafe</p> <p>Shirley Stenburge (SS) provided an update on the development of Youth Café's within the Eastern area.</p> <p>SS explained that the Service Level Agreement (SLA) had not yet been signed for the Youth Café within Thornaby Community School. SS stated that outstanding actions would need to be agreed with the school governors before the SLA is signed. SS explained that a youth club is still currently running from the site for three nights a week. SS explained that discussions were taking place with regards to the possibility of having the Youth Café open on a Sunday. SS stated that there was the possibility of Brook and smoking cessation sessions being held in the Youth Café from next year.</p> <p>SS stated that young people had been asked for suggestions for the name of the Youth Café and some suggestions had been linked to the history of the site as an airfield. SS explained that the Youth Café would be officially named at a launch event next year.</p> <p>SS stated that work was still being undertaken to find a suitable site for the Youth Café within Ingleby Barwick. Comment was made that there are empty retail units on</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>Shirley Stenburge, Youth Service Support Officer (01642) 608246</p>

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<p>Greenside. SS explained that there are three youth club sessions currently being ran from the Community Hall and the Youth Bus is stationed outside of Tesco from 5-6.30pm every Tuesday.</p> <p>SS informed members that a review of the Youth Service was currently taking place and the youth service traditionally work with young people aged 13 – 19 years old.</p>		Noted	No	No	No	
<p>9. Update from the Eastern Area Partnership Commissioning Sub Group</p> <p>Graham Oram (GO) and Diane Patterson (DP) declared an interest in this item</p> <p>NH explained that the Eastern Area Partnership Commissioning Sub Group had met on 6 November 2008 and had developed specifications for the two projects that were agreed at the last meeting of the Eastern Area Partnership.</p> <p>NH stated that for the project around engagement of young people, the Sub Group had agreed that the specification would detail that the project should have an intergenerational aspect to it, provide money</p>	GO DP	Noted Noted Noted	No No No	No No No	No No No	Nicola Hall EAPB Coordinator (01642) 527823

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<p>management and employment/ career advice, would target young people aged 16 to 21 years old from the Eastern area. NH explained that the Sub Group agreed to send this specification out to six local providers.</p> <p>NH stated that for the project around financial/ liveability advice, the Sub Group had agreed that the specification would detail that the project should have a signposting aspect to it to financial/ liveability advice and be available to anyone from the Eastern Area. NH explained that the Sub Group agreed to send this specification out to six local providers.</p> <p>NH explained that following the meeting of the Sub Group, the specifications had been developed and sent out to the organisations as agreed by the Sub Group. NH stated that the deadline for return of the applications was Friday 21 November 2008.</p> <p>NH stated that the next meeting of the Sub Group had been arranged for Wednesday 26 November 2008 and the Sub Group would assess any received applications. NH explained that an update would be provided to the next meeting of the Eastern Area Partnership.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	
10. Any Other Business						

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<p>Changes to the Terms of Reference and Roles and Responsibilities Document regarding Declarations of Interest</p> <p>NH referred to the submitted report and explained that the information regarding Declarations of Interest included within the Eastern Area Partnership's Terms of Reference and Roles and Responsibilities Document are out of date and are required to be updated. NH explained that this was in order to further strengthen the governance arrangements of the Partnerships.</p> <p>NH explained that Declarations of Interest would be included on future agenda's as a standard item.</p> <p>Members (Councillors) Code of Conduct Complaints procedure</p> <p>NH referred to the submitted report which outlined the procedure for considering complaints against a member (a member of Stockton-on-Tees Borough Council or any of the Town/ Parish Councils in Stockton Borough). NH explained that the report was for information purposes only.</p>		<p>Members endorsed the proposed changes to the Terms of Reference and Roles and Responsibilities Document.</p> <p>Noted</p> <p>Noted</p>	<p>NH to update the Terms of Reference and Roles and Responsibilities Document.</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p>	<p>Yes - All</p> <p>Yes – All</p> <p>Yes – All</p>	<p>Nicola Hall EAPB Coordinator (01642) 527823</p>

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<p>Membership and attendance</p> <p>NH explained that a letter had been sent to Trevor Arnold (TA) thanking him for his contribution to the Partnership. NH explained that as TA no longer works for K Home Engineering, he is no longer the business representative for the Partnership.</p> <p>NH explained that letters had been sent to those members that have not attended or submitted apologies to the Eastern Area Partnership for a consecutive number of meetings. NH explained that the letter requested confirmation if they would like to continue as a member of the Partnership and if there is anything that can be done for them to attend more meetings.</p> <p>Area Partnership Review Focus Group</p> <p>Philip Day (PD) explained that he had attended the Focus Group session and provided an overview of the issues raised at the Focus Group, including the format of the minutes.</p> <p>NH explained that the results of the Focus Group and the questionnaire that was sent out to Area Partnership members would feed into a wider review of the Area</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	<p>No</p> <p>No</p> <p>No</p> <p>No</p>	

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Partnership. NH stated that a report would be submitted to the Eastern Area Partnership in the new year detailing the results and recommendations arising from the Area Partnership review.						
<p>11. Forward Plan</p> <p>Items to be included on the next EAPB agenda include:</p> <ul style="list-style-type: none"> • Tees Heritage Park Project • Mandale Housing Redevelopment Scheme • Eastern Area Partnership Summary Plan 2008/09 – Six Monthly Update 		Noted	No	No	No	Graeme Oram, Chair (01642) 608316
<p>11. Date of next meeting</p> <p>The next business meeting of the EAPB will be held on:</p> <p>Tuesday 16 December 2008, 9.30am at the Five Lamps Organisation.</p> <p>EAPB members are invited to forward any agenda items for future meetings to Nicola Hall.</p>		Noted	No	No	No	Nicola Hall EAPB Coordinator (01642) 527823