

Minute/Decision Summary
Meeting- St. Ann's Development Board
Date – Thursday 6th November 2008

Members:

Cllr David Coleman **(DC)** – Local Ward Councillor and Chair, David Fitzgibbon **(DF)** – Vice Chair and Tilery, Barry Hutchcraft **(BH)** – Portrack, Paul Thomas **(PT)** – Tilery, Dot Enderwick **(DE)** – Portrack, Tom Green **(TG)** – Mount Pleasant and Safiatou Kaba **(SK)** – BME Representative

Advisors / Observers

Sophie Richardson **(SR)** – Partnerships and Engagement Team, Darren Morton **(DM)** – Partnerships and Engagement Team, Haleem Ghafoor **(HG)** – SBC, Alistair Place **(AP)** – Enforcement, John Angus **(JA)** – Urban Design, Diane Simms **(DS)** – Youth Services and Michael Glenn **(MG)** – Business Rep.

Apologies

Dave Brunskill – Cleveland Police, Vera Walker - Victoria, Pat Thomas – Victoria and Jim Fenwick – Mount Pleasant

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1. Welcome and Introductions Board Members and Advisors were introduced and welcomed to the St. Ann's Development Board		Noted				Darren Morton SBC 01642 526033
2. Apologies Noted above		Noted				Darren Morton SBC 01642 526033
3. Minutes from Previous Meeting Minutes from meeting on Thursday 2 nd October 2008 agreed as a true and accurate record.		Noted				Darren Morton SBC 01642 526033
4. Matters Arising SR is meeting with Caroline Wood and Julie Lathan on Friday 7 th November to discuss		Noted		SR to: 1. Feed the results of		Sophie Richardson

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<p>ownership, insurance and other related issues with regards to the Frank Wiseman centre.</p> <p>Anti Social Behaviour on Victoria is a concern that residents, Tristar Homes and Stockton Police are currently tackling. Tristar Homes and Stockton Police have agreed to part fund an additional CCTV camera in Victoria. The Police requested the board funded £250 towards the cost of the CCTV camera. The decision was required promptly and waiting until the next board meeting was not viable as the CCTV camera was to be installed with immediate effect. In line with the St. Ann's Development Board constitution, an emergency decision was made and signed by Councillor David Coleman – Chair, David Fitzgibbon – Vice Chair and Dawn Welsh – Partnerships and Engagement Team Manager.</p>		<p>The Board noted the decision.</p>	<p>the meeting into the next Tilery Residents and Board meeting</p>			<p>SBC 01642 526026</p> <p>Darren Morton SBC 01642 526033</p>
<p>5. Progress Report A report from the Project Manager has been circulated.</p> <p>a.) Dog Fouling Three dog fouling bins were purchased in October 2008 and have now been successfully installed in the agreed locations.</p>		<p>Noted</p> <p>Noted</p>				<p>Sophie Richardson SBC 01642 526023</p> <p>Darren Morton SBC 01642 526033</p>

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<p>Concerns were raised by residents not being able to decipher if the bin was for dog fouling or commercial refuse. It was noted there were no visible signs or stickers indicating the bins usage.</p>		Noted	DM to: 1. Contact Bob Clough to investigate appropriate labelling of the bins.			Darren Morton SBC 01642 526033
<p>b.) Victoria Environmental Improvements</p>		Noted				
<p>The sewerage issues on Victoria estate have now been rectified and all alley gates have now been installed and stolen locks replaced</p>		Noted				John Angus Urban Design 01642 526499
<p>The proposed height increase of the external fencing from 1.2 meters to 1.8 meters on the housing blocks has been agreed. The contracted company is currently fabricating the new fencing and JA expects work to commence at the end of November 2008.</p>		Noted				John Angus Urban Design 01642 526499
<p>The Horticultural department has rotivated and laid topsoil on the areas around the estate which have had bushes and shrubs removed. Work on these areas is expected to resume once the weather dries up and the soil is no longer wet.</p>		Noted				
<p>Enforcement and Neighbourhood Policing have master keys for the alley gates system at Victoria and will lock any gates they see open during patrols of the estate.</p>		Noted	JA to: 1. Ensure all Victoria estate NEO and Neighbourhood Police officer have			John Angus Urban Design 01642 526499

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Residents and board members raised concerns about the alley gates not using a snap-lock system to shut. JA explained the reason for the choice of locking system. The snap lock systems are too heavy and would cause damage to adjoining premises.		Noted	master keys.			John Angus Urban Design 01642 526499
Residents raised concerns over the lack of visual information reminding residents to lock the gates after use.		Noted	JA to: 1. Investigate plastic information reminder placards to be placed next to each alley gate.			John Angus Urban Design 01642 526499
<p>c.) External Funding The next external funding meeting will take place early December 2008. The SBC funding team will be invited to discuss and expand on the previous external funding session. Board members will be informed of the date, time and venue of the meeting once it has been arranged.</p>		Noted	SR to: 1. Contact relevant SBC funding team personnel and arrange a meeting 2. Inform board members of date, time and venue of meeting.			Sophie Richardson SBC 01642 526026
<p>d.) Neighbourhood Bulletin The neighbourhood bulletin is complete and has been distributed to the Mount Pleasant,</p>		Noted	DM to: 1. Ensure all Portrack			Darren Morton SBC

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<p>Tilery and Victoria estates. Portrack will receive the Neighbourhood Bulletin week ending 14th November 2008.</p> <p>e.) Dog Fouling The three dog fouling bins purchased by the St. Ann's Development Board have now been installed in the following locations:</p> <ul style="list-style-type: none"> - Portrack Shops - Windmill Terrace - Stewart Road, Tilery <p>Advertising for each dog bin is being dealt with by DM. (see 5 a.)</p> <p>The dog fouling enforcement week is ready to commence week beginning 17th November.</p> <p>f.) Priority Setting Event The priority-setting event at The Arc on Monday 27th October 2008 was well attended by over 50 residents. The event is currently being evaluated and the results will be summarised and circulated to residents by the end of November 2008.</p> <p>g.) FIND Fund The board agreed to fund the Tees Valley African Women's Voice Group FIND Fund bid for £500. The bid was to help recruit new</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>residents have received the Neighbourhood Bulletin.</p> <p>DM to: 1. Circulate results of priority setting event by the end of November 2008.</p>			<p>01642 526033</p> <p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>

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<p>6. Health Quarterly Updates</p> <p>a.) Positive Approach to Mental Health No update received.</p> <p>b.) Positive Approach to Mental Health No update received.</p> <p>c.) Healthier Lifestyles No update received.</p> <p>d.) Dental Health, Tilery Primary – Tees Community Dental Health Service Two members of staff are receiving NVQ Level 2 training in Health Promotion as a result of the dental health programme.</p> <p>Child participation is at 100% at present.</p>		<p>DC to:</p> <p>1. Send a letter to all health projects leads expressing concern at a lack of attendance and not failure to provide the board and relevant sub-groups with updates on progress.</p> <p>Noted</p> <p>Noted</p>				<p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>
<p>7. Sub-Group Updates</p> <p>a.) Liveability Victoria Estate Environmental improvements are progressing well (see 5 b.).</p> <p>Off-road motorbike project, Operation Dakar has been successful with many residents complimenting the schemes progress.</p> <p>Think B4U Drink has recently had a six month review which showed the project has been achieving targets and a new set of</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>

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<p>targets has been agreed for review in three months time.</p> <p>b.) Health The issues with progress reports being received prior to sub-group and board meetings was raised.</p> <p>A bid has been put forward to the LGC awards to recognise the work of the Dental Health project in Tilery Primary School.</p> <p>Ongoing discussions over projects and schemes to engage residents have brought several valuable ideas, including use of Wii Fit, Family exercise programmes, cookery clubs all of which will be considered at the next meeting. MG suggested investigating a men's health project which took place at Linfield Children's Centre in Hartlepool.</p> <p>c.) Aspirations John Repton will be invited to the next Aspirations sub-group meeting to provide and update on Tilery Primary school intensive support for numeracy and literacy Key Stage 1 & Key Stage 2.</p> <p>A jobs and training fair is to be investigated using a different format to the one hosted in</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to: 1. Contact providers and reiterate importance of updates and ensure written reports are submitted should a rep be unable to attend.</p> <p>MG to: 1. Provide SR/DM with contact details for Linfield Centre</p> <p>SR to: 1. Invite JR to next aspirations sub-group</p> <p>2. Liase with MG on the 'Speed Job'</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson</p>

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<p>early 2008. MG suggested using a 'Speed (Dating) Job' format. Further discussion will take place at the next meeting.</p> <p>DM and SR are meeting with young people every other Thursday starting 6th November 2008 to discuss youth provision in NE area and the most appropriate ways to promote activity and event information to young people.</p>		Noted	recruitment idea.			SBC 01642 526026
<p>8. Priority Setting Evaluation The results and evaluation of the priority setting event were circulated to board members.</p> <p>The results of the priority setting evaluation concluded that less time should be spent with service providers presenting information and more time spent discussing priorities in groups.</p>		Noted Noted				Darren Morton SBC 01642 526033
<p>9. External Funding Action Plan A copy of the external funding action plan was circulated. The next meeting will be arranged for December 2008.</p>		Noted	DM to: 1. Arrange external funding meeting.			Darren Morton SBC 01642 526033
<p>10. Budget A copy of the budget was distributed to all board members for information.</p>		Noted				Sophie Richardson SBC 01642 526026

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<p>11. Any Other Business</p> <p>a.) Consultation Plan A user friendly document will be investigated as the current consultation plan has small text and is difficult to read.</p> <p>b.) Stockton Transport Consultation Plan All board members were made aware of this public event taking place on Saturday 15th November 2008 at the Swallow Hotel. Information on the event was circulated.</p> <p>c.) Members Code of Conduct All members of the board were given a copy of the members code of conduct.</p> <p>d.) Meeting Times The meeting times of the board were discussed after a number of residents subsequent to the priority setting event expressed a desire to become involved in the board meetings. It was agreed that the board should continue at 10 a.m. however, a trial of either mid-day or early evening will be done if a majority of board members agree.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to: 1. Create user friendly consultation plan</p>			<p>Sophie Richardson SBC 01642 526026</p>

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12. Date and time of next meeting Thursday 4 th December, 10 a.m. at The Willows Centre, Northport Road, Portrack.		Noted				Sophie Richardson SBC 01642 526026