

**Minute/Decision Summary**  
**Meeting- St. Ann's Development Board**  
**Date – Thursday 2nd October 2008**

**Members:**

Cllr David Coleman **(DC)** – Local Ward Councillor and Chair, Jim Fenwick **(JF)** – Mount Pleasant, David Fitzgibbon **(DF)** – Vice Chair and Tilery, Barry Hutchcraft **(BH)** – Portrack, Vera Walker **(VW)** – Victoria, Paul Thomas **(PT)** – Tilery and Dot Enderwick **(DE)** – Portrack.

**Advisors / Observers**

Dave Brunskill **(DB)** – Cleveland Police, Sophie Richardson **(SR)** – Partnerships and Engagement Team, Darren Morton **(DM)** – Partnerships and Engagement Team, Dawn Welsh **(DW)** – SBC and Lee Sheperd **(LS)** - Enforcement

**Apologies**

Sian Stephen– Routz2work, Pat Thomas – Victoria and John Angus **(JA)** – Urban Design

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<b>1. Welcome and Introductions</b> Board Members and Advisors were introduced and welcomed to the St. Ann's Development Board		Noted				Darren Morton SBC 01642 526033
<b>2. Apologies</b> Noted above		Noted				Darren Morton SBC 01642 526033
<b>3. Minutes from Previous Meeting</b> Minutes from meeting on Thursday 11 <sup>th</sup> September 2008 agreed as a true and accurate record.		Noted				Darren Morton SBC 01642 526033
<b>4. Matters Arising</b>  None		Noted				Darren Morton SBC 01642 526033

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<p><b>5. Progress Report</b>  A report from the Project Manager has been circulated.</p> <p><b>a.) Dog Fouling</b>  The Board has agreed final locations for the dog fouling bins, using information collected from resident association groups. The bins will be located at:  - Portrack Shops  - Stewart Road  - Windmill Terrace</p> <p>Once the bins are installed, an enforcement week will be implemented within the NE area and all residents will be informed through press and publicity.</p> <p><b>b.) Victoria Environmental Improvements</b>  The alley gate contracting company, Steelcraft has given JA a completion date of the week commencing 13<sup>th</sup> October 2008. However, alley gates that require replacement locks, will not be completed till week commencing 20<sup>th</sup> October 2008. Investigations into making the alley gates more secure are ongoing.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>JA to:  1. Liase with Lisa Stephenson from Stockton Police to investigate security issues on the estate.</p>			<p>Sophie Richardson  SBC  01642 526023</p> <p>Darren Morton  SBC  01642 526033</p> <p>Darren Morton  SBC  01642 526033</p> <p>John Angus  Urban Design  01642 526499</p>

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<p>Horticultural works to the estate including cutting back shrubbery, trees and weeding is due to commence week starting 6<sup>th</sup> October.</p> <p>The fence height increase proposed to take place to combat anti-social behaviours at Queen's Walk has been approved.</p> <p>All the above works will be publicised upon completion.</p> <p><b>c.) External Funding</b>  The Willows Centre has submitted an application to the Big Lottery Family Learning fund.</p> <p>DB brought to the boards attention the new funding stream introduced as a joint initiative between the council and the police called; Youth Crime Prevention Fund. There is £700,000 available to any body/organisation that can offer diversionary tactics to prevent youth crime.</p> <p>DF enquired about available funding sources for the Frank Wiseman Centre to enable Tilery Residents Group to re-occupy the</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR/DM to:</p> <p>1. Keep in contact with JA with regards to progress on all aspects of Victoria Environmental Works.</p> <p>2. Create news leaflet/poster documenting works upon completion.</p> <p>DM/SR to:</p> <p>1. Contact Jane Humphrey (CESC) for information on YCP fund.</p> <p>DM/SR to:</p> <p>1. Investigate the potential funding</p>			<p>John Angus Urban Design 0162 526499</p> <p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p> <p>Darren Morton SBC 01642 526033</p>

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<p>premises and begin using it as a community building.</p> <p><b>d.) Neighbourhood Bulletin</b>            The Neighbourhood Bulletin is still awaiting printing. Due to unforeseen circumstances publishing of the bulletin has been delayed. The bulletin is expected to be printed and ready for delivery week ending 10<sup>th</sup> October 2008.</p> <p><b>e.) Sub-Group Review</b>            The Liveability Sub-Group is to undertake an hour-long bus tour of the Victoria Estate.</p> <p>The Health Sub-Group has invited Brooke Advisory Service to provide the sub-group with information on the services they provide within the NE area.</p> <p>The Aspirations Sub-Group will be visiting Woodcraft Training services workshop located at Stockton Business Centre to look at the facilities available and to meet with young people involved in the project.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>available and present back at Tilery resident group on 21/09/08.</p> <p>DM to:            1. Ensure bulletin is printed and ready for delivery by agreed date.</p> <p>DM to:            1. Inform sub-group members prior to next meeting.</p> <p>SR to:            1. Contact and book Brooke advisory prior to next sub-group meeting.</p> <p>DM to:            1. Contact Woodcraft services and sub-group members to arrange tour prior to next sub-group</p>			<p>Darren Morton            SBC            01642 526033</p> <p>Darren Morton            SBC            01642 526033</p> <p>Sophie            Richardson            SBC            01642 526023</p> <p>Darren Morton            SBC            01642 526033</p>

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<p><b>f.) Priority Setting Event</b>            The event is hoped to take place early late October/ early November at the Arc, Dovecot street. This year the event will take place on an evening to encourage residents to attend. Transport and childcare will be provided as well as food and refreshments. The event will take a slightly different format to previous years and is open to all residents within the NE area.</p>			<p>meeting.</p> <p>DM/SR to:            1. Investigate venue and most appropriate date/time to hold event, furthermore, all other related issues will be addressed.</p>			<p>Sophie Richardson            SBC            01642 526023</p>
<p><b>6. Sub-Group Updates</b></p> <p><b>a.) Liveability</b>  <u>Dog Fouling</u>            The sub-group have nominated this subject as a key priority as discussed in section 5 a.)</p> <p><u>Off Road Motorbikes</u>            A six-month review with Lisa Stephenson has taken place and Operation Dakar has met all targets and outcomes set for the six-month period as well as surpassing several targets.</p> <p><u>Think B4U Drink</u>            A six-month review with Sarah Graham has taken place and it was agreed that some additional targets could be included into the project due to changes in law and legislation.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>				<p>Sophie Richardson            SBC            01642 526023</p> <p>Sophie Richardson            SBC            01642 526023</p>

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<p>Additional targets will be sent to the Liveability Sub-Group for approval.</p> <p><u>Environmental Improvements</u>  DE, PT and BH informed the board of the dramatic increase in graffiti around the Portrack estate. The idea of Christmas hanging basket and wreaths was discussed.</p> <p><b>b.) Health</b>  <u>Health project continuation</u>  It has been noted that many of the health project leaders are not attending the Health Sub-Group meetings and not providing the group with monthly updates on project progress.</p> <p><u>Health workshops/events</u>  The Sub-Group discussed areas of Health that could be promoted further with the NE area.</p> <p>Fran McNeil is making progress as Health Trainer, but still requires support in engaging residents of the St. Ann's area.</p> <p>The Sub-Group will support Fran and are looking to work in partnership with Fran to get more residents of the NE Area engaged and</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>LS to:  1. Contact CFYA and arrange for community payback to remove graffiti.</p> <p>SR/DM to:  1. Contact project leaders and send copies of contractual agreements.</p> <p>SR to:</p>			<p>Sophie Richardson  SBC  01642 526023</p> <p>Sophie Richardson  SBC  01642 526023</p> <p>Darren Morton  SBC  01642 526033</p> <p>Sophie</p>

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<p>leading healthier lifestyles.</p> <p><b>c.) Aspirations</b>  <u>Numeracy and literacy support</u>            A meeting with John Repton has been organised, and information relating to project outcomes and targets will be brought to the next meeting.</p> <p><u>Improved local communications</u>            The Sub-Group are discussing different methods of engaging residents and keeping them up to date in changes in legislation, opportunities, and support to help residents into work or training or in benefit take-up.</p>		<p>Noted</p> <p>Noted</p>	<p>1. Contact JR to receive project information.</p> <p>DM/SR to:            1. Investigate new methods/styles of delivery for event.</p>			<p>Richardson SBC 01642 526023</p> <p>Darren Morton SBC 01642 526033</p>
<p><b>7. External Funding</b>            An external funding session took place on 12<sup>th</sup> October 2008. Staff from Tees Community Foundation, SBC's funding and business team and Stockton Residents and Community Groups Association joined chairs of the Sub-Groups, staff from the Willows and other residents during the session. The meeting was an opportunity to discuss available funding streams and identify projects and priorities, which would benefit from funding.</p>		<p>Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>

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<p><b>8. Communication Strategy</b>  Residents discussed the need to be aware of circulation dates of NE bulletin and Stockton news and the people to contact in case they do not get either document delivered.</p> <p>SR is currently in the process of submitting an award application for the Dental Health project for the LGC HSJ sustainable communities award 2009. The award is for tackling health inequalities and the deadline is Friday 24<sup>th</sup> October 2008.</p>		<p>Noted</p> <p>Noted</p>	<p>DM/SR to:</p> <p>1. Ensure publicity of both news items is adequate.</p> <p>SR to:</p> <p>1. Complete the application form and submit it before the deadline.</p>			<p>Darren Morton SBC 01642 526033</p> <p>Sophie Richardson SBC 01642 526026</p>
<p><b>9. Priority Setting</b>  The priority-setting event is due to take place the end of October, early November at a central Stockton location, potentially The Arc. The event will be held on an evening in order to encourage increased attendance from all residents. The event will have refreshments and food provided as well as crèche/childcare facilities. The event will be opened up to all residents and a special invitation will be sent to residents who attend Resident Groups/Associations.</p>		<p>Noted</p>	<p>DM/SR to:</p> <p>1. Contact the Arc and associated providers about event. Organise refreshments/food/ publicity for the event.</p>			<p>Darren Morton SBC 01642 526033</p>
<p><b>11. Any Other Business</b></p> <p>None</p>		<p>Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>



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<b>12. Date and Time of Next Meeting</b>  Thursday 6 <sup>th</sup> November 2008, 10.00 a.m. at The Willows Centre, Portrack.		Noted				Sophie Richardson SBC 01642 526026