

STOCKTON-ON-TEES BOROUGH COUNCIL

CABINET RECOMMENDATIONS

PROFORMA

Cabinet Meeting4th December 2008

1. Title of Item/Report

Street Naming & Numbering - Policy & Procedure

2. Record of the Decision

Consideration was given to a report on the policy and procedure for naming and numbering of streets and buildings throughout the Borough.

The naming and numbering of streets and buildings throughout the Borough was the statutory responsibility of Stockton-on-Tees Borough Council. It was essential that there was a clear policy and procedures for allocating and maintaining street names and numbers. They should be assigned and maintained in a way that provided absolute clarity for the delivery of all mail, goods and services to residents and businesses. Also, emergency service vehicles should be able to locate any address to which they may be summoned.

The address of a property was increasingly becoming a very important issue. It was the Council's responsibility to allocate road names and house numbers to new developments and property conversions, as well as informing Royal Mail for the allocation of postcodes. There existed a National Land and Property Gazetteer, which set out good practice guidance for street naming and numbering. The report followed the conventions contained within the guidance.

There were currently two sets of powers available to the Council to manage the naming and numbering process.

„X Town Improvements Clauses Act 1847 (Sections 64 and 65) together with Section 21 of the Public Health Acts Amendment Act 1907.

„X Public Health Act 1925 (Sections 17-19).

The legislation enabled the Council to:

„X Allocate numbers to new dwellings.

„X Allocate names to new streets.

„X Change a street numbering scheme where practical.

In order to ensure that consistency was achieved, the a policy had been developed by following best practice guidance for Street Naming and Numbering contained within the National Land and Property Gazetteer (BS7666). The policy was detailed within the report.

The significant change related to the naming of streets posthumously. The current procedures, stated that the ;¥Naming of living persons were not normally permissible. ;|

The naming of streets after living individuals was becoming more widespread across the Country. A recent example was ;¥Lewis Hamilton Way;| in Stevenage. Another non-posthumous naming included the three times gold medallist Rebecca Adlington. It was therefore proposed that this be amended and read as:-

;}Requests for the Naming of Streets after living individuals would now be considered. The requests must relate to an individual that had made an outstanding contribution to society or was of historical significance to the local area. Where the request related to a living person, it would be referred to the Head of Technical Services and the Cabinet Member of Regeneration and Transport and would only be approved after consultation with all Council Members. ;|

RESOLVED that:-

1. The policy and procedure for street naming and numbering be approved.

2. Head of Technical Services be authorised to approve street naming and numbering in consultation with the Cabinet Member (in accordance with Scheme of Delegation Function 211, Page 144).

3. A guidance note be produced and displayed on the Council;|s web-site that informs the Public and developers on the content of this policy.

3. Reasons for the Decision

The report clarified the Council;|s position in relation to the procedure for street naming and numbering.

4. Alternative Options Considered and Rejected

None

5. Declared (Cabinet Member) Conflicts of Interest

None

6. Details of any Dispensations

Not Applicable

7. Date and Time by which Call In must be executed

Not later than Midnight on Friday, 12th December 2008

Proper Officer
08 September 2008