Brown (VS), Ray McCall Advisors/Observers: Zoe Rutter (SBC), Louise	Maloney (VS), Ken Ellis (VS), Ged McGuire (CS), Liz Smith (BS), Mark Telford (PUB), Fr e McDonald (SBC), Carole Langrick & Paul F on (West Billingham Resident), Jim Sculley	red Gook (VS), Michele Sm	ith (VS)
Apologies: Jim Scollen Colin Stratton Val Scollen Roger Black Elizabeth Benomran Cath Coldbeck Barry Woodhouse Jane Dobson			
CS = PCT/PUB = PS = Stockton Police/PUB = SBC/PUB = VS = JS+/PUB = CPF =	Community Sector Primary Care Trust/Public Sector Private Sector Stockton Police/Public Sector Stockton Borough Council/Public Sector Voluntary Sector Job Centre Plus Community Partnership Forum	YA = RC = BS = PC =	Youth Assembly Rural Community Sector Business Sector Parish Council

ITEM/ISSUE	DOI	COMMENTS/DECISION	ACTION	Does it need Council approv al/ endors ement?	Are any other boar ds affec ted?	CONTACT
1.Introductions and Apologies for Absence						
Introductions and apologies were noted.		Noted				Zoe Rutter SBC 01642 526025
2. Approval of Minutes from Meeting 2 <sup>nd</sup> June						
Minutes of the 2 <sup>nd</sup> June were agreed as a true and accurate record.		Noted				Zoe Rutter SBC 01642 526025
3. Youth Café – Mark Telford						
Mark informed the Board that the Youth Café will be completed in two weeks time but will not be operational until the fixtures and fittings are completed. Mark asked the Board if they knew of any celebrities or		Noted	No	No	No	Mark Telford SBC

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local people who would like to be involved in the official opening/launch of the café, any suggestions to be passed to ZR. Mark informed the Board that the café will be operating on a sessional basis and at present Mark is seeking staff to run the café. The café has a 3-5 year lease.						
4. Momentum Pathways to Consultation – Carole Langrick & Paul Franks						
Carole outlined the presentation that was circulated to the Board prior to the meeting. The consultation process is currently underway and will end in August. Carole informed the Board that this strategy is about: • Providing the highest possible quality of care that is safe and accessible to everyone • Integration with all care providers		Noted	No			Carole Langrick Momentum
<ul> <li>Being responsive to people's needs</li> <li>Being informative and having clear communication</li> <li>Value for money</li> </ul>						

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The PCT have completed a review of services and facilities in primary and community care. This review has identified a need to undertake a number of community developments that will support the enhancement of GP led services, and the development of more "integrated" community services. The Board had a lengthy discussion about this issue and raised several issues which were all answered by Carole. Paul informed the Board that a public meeting will be held on Wednesday 23 <sup>rd</sup> July at Billingham Forum at 6pm and Monday 28 <sup>th</sup> July at Wynyard Golf Club at 5.30pm.		Noted	No			
<b>5. Board Finances</b> KP informed the Board that he has met with						
Stephen Shaw and Jean Edmonds with regards to the Board's Voluntary Sector Core Funding and that the Board may incur a 22% reduction or a 30% reduction in 2009/10. KP recommended that the Board		The Board agreed to the	No			

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<ul> <li>ring fence the 2007/08 under spend of £10,510 to ensure that the Board can function in 2009/10.</li> <li>The issue of Catalyst was raised at this point and that if the Billingham Partnership received a 30% cut this would give Catalyst an 8% increase in funding. Catalyst now have a Chief Executive in post and it was agreed that we would invite her to a future meeting so that the Board can find out the role of Catalyst and also if this has any impact on the role of SRCGA. KAB informed the Board that SRCGA may not be in existence next year due to funding issues and this would have an impact on the Billingham Community Network as they provide a very valuable service to Billingham.</li> <li>6. Matters Arising a. Town Centre Development</li> </ul>		recommendation. Noted	No			
Louise informed the Board that Halladale are still in negotiations with potential anchor		Noted	No			

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<ul> <li>stores, regarding possible leases and store configuration requirements.</li> <li>Louise informed the Board that all fifteen Queensway tenants have now been successfully re-housed and the decant process is now complete. All the vacant flats have been secured and access has been prevented to the block of 10 flats on the second floor. Ownership of the flats will now be transferred to Halladale, as agreed in the conditions of sale.</li> <li><b>b. Billingham House</b></li> </ul>		Noted	No			
Louise informed the Board that the Council still consider Bizzy B to be in breach of the statutory Section 79 Notice, which sets out the agreed programme of works which should achieve the demolition of Billingham House by 31 <sup>st</sup> December 2008. The Council's litigation team is pursuing Bizzy B's non compliance with the section 79 notice.		Noted	No			
Louise informed the Board that the Council		Noted	No			

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continues to try to prevent unauthorised access of the site via the section 29 notice which requires Bizzy B to maintain the security of the outer and inner fence by patrolling four times per day and making good any breaches identified. Various correspondence has been exchanged with Bizzy B and their agents in relation to this issue, particularly in highlight of Bizzy B's failure to comply with step 1 of the section 79 notice. Chair informed Louise that the asbestos notices have been removed from the site.						
c. Forum						
Louise informed the Board that during 2007 "option analysis" work was carried out which informed the Cabinet/Council's decision to opt for an enhanced, phased refurbishment of Billingham Forum. At this time were advised Cabinet that a detailed procurement strategy would be produced in order to ensure associated risk		Noted	No			

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management issues would be fully addressed and that the next stage of design process would focus heavily on "value engineering" and "cost effective procurement." Louise informed the Board that the procurement strategy has now been finalised and as part of the process of producing the strategy the Council carried out some preliminary discussions with major contractors who indicated that it would be preferable to carry out the refurbishment works under a full closure rather than the previously phased closure. The contractors indicated that a full closure would deliver significant time and cost savings whilst minimising risk. As a result, Council Officers have undertaken a feasibility analysis comparing the advantages and disadvantages of both a full and phased closure. Following consultation with numerous Council officers, Tees Active Ltd (TAL), Billingham Members and relevant Cabinet Members a decision was made to carry out a full		Noted	No			

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<ul> <li>closure based upon the following reasons:</li> <li>Overall cost savings to the contract</li> <li>Better managed Health &amp; Safety and overall site, project and risk management</li> <li>An anticipated 12-15 months time saving i.e. estimated 18 months for a full closure</li> <li>More accurate costing and a reduction in material cost increases for a full closure, over a shorter construction period</li> </ul>		Noted	No			
<ul> <li>Grand opening for the whole building as oppose to piece meal</li> <li>Louise informed the Board that an investment of this magnitude needs to be approached with diligence and sensitivity.</li> <li>Louise informed the Board that the scheme design "consultation" continues which will be followed by detailed design work in late</li> </ul>		Noted	No			
summer/early autumn 2008. The OJEU notice has now been placed and the tender process is underway. It is anticipated that a contractor will be appointed for the stage		Noted	No			

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1 design and costing work by November. Final approval for the detailed design and cost and permission to appoint the contract to construct will then be sought from Cabinet in spring 2009. It is anticipated that works will start on site on July 2009. RM asked as the Chair of Billingham Ice Skating Club, RM declared an interest at this point, "what will happen to clubs who heavily use this ice rink?" Louise informed the Board that she had looked in to moving ice rink as it is moveable but as the ice rink is decaying it was felt that moving the pad was not a viable option. Louise informed the Board that costs associated with this would, possibly, have an impact on her budget. Louise informed the Board that we have a full year to plan for the closure and work with users and clubs to try to support them and minimise the impact the closure		Noted	No			
has on them. RM asked if the ice pad could be temporarily relocated. Louise advised that she did not think this would be feasible because of the prohibitive costs		Noted	No			

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<ul> <li>associated with the relocation of the pad, plant, machinery and other public facilities associated with the ice rink and the impact on: <ul> <li>Highways / road network</li> <li>Road safety</li> <li>Accessibility of the site to users (including the need for sustainable links)</li> <li>Transportation</li> <li>Car parking provision</li> </ul> </li> </ul>		Noted	No			
<ul> <li>Drainage issues</li> <li>LS raised her concerns as tenants in West</li> <li>Precinct have been given notice by</li> <li>Halladale to quit next June and if the Forum</li> <li>is closing in July what is going to happen to</li> </ul>		Noted	No			
the rest of the Town Centre? KAB asked Louise about the soft market testing, he declared an interest at this point.		Noted	No			
d. John Whitehead Park (JWP) Louise informed the Board that the third phase of the shrub removal is now		Noted	No			

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complete and Care for Your Area will undertake the maintenance of this element of the project. Louise informed the Board that three		Noted	No			
quotes have been received for the refurbishment of the café and the Council have made a decision to operate the facility in-house.		Noted				
Louise informed the Board that bins and benches have been ordered for the Play Area and four new signs have been installed. Kirklevington Prison are in the process of manufacturing the Play Area		Noted	No			
fencing (images were circulated). Assessment is ongoing regarding whether the "large ball" as the preferred central feature in the sensory garden, is suitable due to its weight. It has been agreed that the floor sets in the sensory garden will be repaired by the contractor, the broken handrail has also been repaired. KAB informed the Board that signs have been erected in the park advising which play equipment is suitable for which age		Noted	No			

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group.						
f. Travellers						
This item has been discharged from the Board until further information is available. Louise will appraise the Board of developments as she is advised.		Noted	No			
7. Thematic Group Updates						
Nothing to report.		Noted	No			
8. Information Updates a. Community Sector						
KP informed the Board that the Public Transport Forum is to be held on Saturday 12 <sup>th</sup> July, please speak to KP for more information.		Noted	No			
GH informed the Board that Tristar now have an anti-social behaviour telephone line available for all members of the public		Noted	No			

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(528989). KP informed the Board that the Mayor's Charity Walk is taking place on Saturday 19 <sup>th</sup> July and Sunday 20 <sup>th</sup> July, speak to KP for more information.		Noted	No			
KP informed the Board that he has received notification of a Drugs Awareness Course if anybody would like to attend, speak to KP for more information.		Noted	No			
KP informed the Board that he has received some information on Community Learning Advocates, this was circulated to Board members.		Noted	No			
KP informed the Board that he had received an invite to the Hartlepool Access Group which is due to be held on Monday 21 <sup>st</sup> July (information was circulated), he would like somebody from the Board to attend as one of our priorities for the next two years is disability.		Noted	No			

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KP informed the Board that he had circulated a paper, for information, on Federation of Schools.		Noted	No			
KAB informed the Board that phase 2 of Cowbridge Beck is almost complete. Need to speak to KAB about this.		Noted	No			
b. Voluntary Sector						
JM informed the Board that Billingham International Folklore Festival (BIFF) received notification that the Forum was going to close in July 2009. However, JM has asked if the Forum can close on 2 <sup>nd</sup> August 2009 so that BIFF would only have to make alternative arrangements for one year. GM proposed that the Board support JM and BIFF with their proposal to the Council. GM informed the Board that the community network representative on Renaissance has resigned and an election for a new representative will be undertaken.		Board agreed to Support JM and BIFF.	No			

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c. Business Sector						
Nothing to raise.		Noted	No			
d. Public Sector						
ZR informed the Board that following a national public consultation in May regarding the closure of several Post Offices in the area, the Post Office have now made their decision and decided to press ahead and close the Wolviston Court Post Office and the Cowpen Estate Post Office which is located in the Billingham Area. All branches affected will now display a poster informing customers of their decision.		Noted	No			
8. Chairs Report						
Chair informed the Board that he has attended the following meetings over the past month: • Low Grange Residents Association		Noted	No			

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<ul> <li>5<sup>th</sup> June</li> <li>Billingham Network 25<sup>th</sup> June</li> <li>Attended a filming of an NRF DVD with KP on 12<sup>th</sup> June</li> <li>Chair asked if anybody had any questions for him, no questions were asked.</li> </ul>						Geoff Harrison Chair, TBP
<ul> <li>9Managers Report</li> <li>KP informed the Board that he attending the following meetings over the past month: <ul> <li>Post June de-brief with ZR and Kelly Brown</li> <li>Finance meeting with Fiona Sharp</li> <li>Voluntary Sector Support Funding meeting with Stephen Shaw and Jean Edmonds</li> <li>Pre-agenda with Chair and ZR</li> <li>KP informed the Board that he attending a meeting with Roger Black and SITA regarding the Billingham Carnival and Garden Show and managed to get £5000</li> </ul> </li> </ul>		Noted	No			Kevin Pitt Manager, TBP
regarding the Billingham Carnival and						

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given away in prize money in the Tug of War event as follows: £500 for men's team, £500 for women's team, £500 for boys under 16 team and £500 for girls under 16 team. Anybody can enter but the money has got to go to a Billingham group. KP informed the Board that over the last couple of months a few issues have been raised which need to be addressed, he has decided that a short training session would benefit the Board so a training session will take place after the September meeting and this will be a closed session.		Noted	No			
<ul><li>10. Any Other Business</li><li>Nothing to raise.</li><li>11. Date Of Next Meeting</li></ul>		Noted				
Monday 1 <sup>st</sup> September 2008 at the New Life Resource Centre, Low Grange		Noted				

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				need	any	
				Council	other	
				approv	boar	
				al/	ds	
				endors	affec	
				ement?	ted?	
Avenue, Billingham.						