

Minute/Decision Summary
Meeting- St. Ann's Development Board
Date – 3rd April 2008

Members

David Coleman **(DC)** – Local Ward Councillor and Chair, David Fitzgibbon **(DF)** – Vice Chair and Tilery, Paul Thomas **(PT)** – Tilery, Barry Hutchcraft **(BH)** – Portack, Pat Thomas **(PT*)** – Victoria, Tom Green **(TG)** – Mount Pleasant, Jim Fenwick **(JF)**

Advisors / Observers

Dave Brunskill **(DB)** – Stockton Police, Haleem Ghafoor **(HG)** – LSP Team, John Angus **(JA)** – Urban Design Team and Sophie Richardson **(SR)**

Apologies

Jane Prior – Job Centre Plus, Dot Enderwick – Portrack, Vera Walker – Victoria, Dawn Welsh – LSP Team, Jim Wright – Faith Representative and Safia Kaba – BME Representatives

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<p>1. Welcome and Introductions</p> <p>Board members and Advisors were welcomed to the meeting</p>		Noted				Sophie Richardson SBC 01642 526026
<p>2. Apologies</p> <p>Safia Kaba sent her apologies for this meeting and the AGM in May. Safia has recently enrolled on a 10 week business course which clashes with the Board. Safia will be given the opportunity to discuss any issues raised at this meeting with SR if required.</p>		Noted				Sophie Richardson SBC 01642 526026
<p>3. Minutes of previous meeting on 6th March 2008</p> <p>Minutes agreed as an accurate and true</p>		Agreed				Sophie

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<p>record subject to the following:</p> <p>The Board wanted confirmation of the Liveability Sub Group's allocation agreed at the last Board's meeting as there seemed to be some inconsistency between minutes.</p>			<p>SR to:</p> <p>1. Confirm the Liveability Sub Group's allocation of NE funding for 2008/09.</p>			<p>Richardson SBC 01642 526026</p>
<p>4. Matters Arising</p> <p>The Chair informed the Board that he had agreed with Helen Dean, Assistant Chief Executive at SBC to look at the continuation of Neighbourhood Element funding as a budget pressure for 2009/10.</p> <p>a. Staffing SR, HG and JA were asked to leave the room so the Board could consider staffing options.</p> <p>The Board agreed the following.</p> <p>SR would remain the Community Engagement Officer but would take on additional duties and responsibilities covering the Neighbourhood Element Manager role.</p> <p>HG would take on additional duties equalling around 20% of his current workload and would take the lead on Policy issues.</p>		<p>Noted</p> <p>Noted</p> <p>Agreed</p> <p>Agreed</p>				<p>David Coleman SBC 01642 526232</p>

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A new post would be created and would be responsible for administration, supporting residents associations and groups and supporting the Community Engagement Officer in delivering the Neighbourhood Element initiative.		Agreed				
<p>5. Progress Report</p> <p>SR provided the Board with an update on progress:</p> <p>A meeting has been arranged for Friday 4th April 2008 between SR, DC and Graeme Small from Neighbourhood Enforcement to discuss creating an agreement between the Board and Neighbourhood Enforcement Officers (NEO). It is hoped that the Neighbourhood Element area will get a pool of NEO with a contact number who will work primarily within the NE area and be familiar with key issues and hot spot areas.</p> <p>JA provided the Board with information on the improvements to Victoria estate. Work to remove the overgrown bushes and mesh fencing took place over Christmas. 1.2m high wooden fencing was due to replace the mesh fencing and new seeds were to be planted. The 1.2m high wooden fencing was due to be installed over two weeks ago, with the horticultural work to</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to:</p> <p>1. Provide an update at the next Board Meeting.</p> <p>JA to:</p> <p>1. Provide the Board with an update at the next meeting.</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>David Coleman SBC 01642 52</p> <p>John Angus SBC 01642 526499</p>

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<p>follow. JA is concerned that the contractor has still not erected the fences and will be discussing this issue with the contractor. A further update will be provided at Victoria Action Group on Monday 14th April 2008. JA informed the Board that he is confident the work will be completed before the next Board meeting.</p> <p>Further to the last Board meeting from which Board members expressed their concern over the 12% Professional Fees associated with the proposed works to Victoria estate. The Chair sent a letter on behalf of the Board to Neil Schneider, Corporate Director of Development and Neighbourhood Services expressing the Board's concerns.</p> <p>JA provided the Board with an over view of the reply sent from Richard McGuckin in response to this letter. The letter informs the Board of the Landscape Architects service and how it relies on a percentage of the total cost of a project they have worked on in order to continue this service.</p> <p>Richard has discussed the environmental works and metal gating scheme with JA in depth and has agreed to only charge the projects with the Landscape Architects time rather than on a percentage basis of the total</p>		<p>Noted</p> <p>Noted</p> <p>Noted The Board would like to pass on their thanks to JA and RM for the positive response to their letter and are looking</p>				

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<p>project which would reduce the final cost/ After discussions with the Chair, the Boards AGM will take place on 8th May 2008. Letters will be sent out within the next week, informing Board members and partners of the AGM.</p>		<p>forward to seeing the final results of both schemes Noted</p>				<p>Sophie Richardson SBC 01642 526026</p>
<p>6. Update Health Projects Each of the four health projects commissioned by the St. Ann's Development Board attend and provide monthly updates to the Health Sub Group (minutes attached). They are required to provide the Board with a quarterly update. a. The Cornerhouse Youth Project Lesley Makin and Jane Bradley circulated a progress report for the Board to note. b. Newtown Community Resource Centre Marion Wilson had circulated a progress report for the Board to note. It was noted in the report that the Drama Group were looking to change venue, as the Parish Church was not practical, and Marion thinks this may have something to do with the drop in numbers.</p>		<p>Noted Noted Noted Noted Noted</p>				

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<p>c. Tees Dental Health No report circulated.</p> <p>d. Tilery Primary School No report circulated.</p> <p>All of the projects have undertaken a 6 month review, which monitors progress and finance. From this information and a further 9 review which will take place, information will be collated and circulated to the Board. From this information the Board will identify successful projects, which will benefit from an additional 6 months of funding. During this time the projects will be asked to look at sustaining or mainstreaming these projects.</p>		<p>Noted</p> <p>Noted</p>	<p>SR to: 1. Add this item to the Board's forward plan</p>			<p>Sophie Richardson SBC 01642 526026</p>
<p>7. Sub Group Update</p> <p>a. Liveability Sub Group</p> <p>Minutes from the meeting held on 17th March 2008 have been circulated.</p> <p>JF Chair of Liveability Sub Group informed the Board on progress:</p> <p>Hanging Baskets. The Sub Group have agreed to spend £2000 on around 250 hanging baskets. The Sub Group have agreed to write to all residents whose home is suitable for hanging baskets to offer the opportunity to get the brackets</p>		<p>Noted</p> <p>Noted</p>	<p>SR to: 1. Get costs for hanging baskets. 2. Contact Youth</p>			<p>Sophie Richardson SBC 01642 526026</p>

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<p>installed. Once brackets have been installed a community event will be organised for residents to make and takeaway their own hanging baskets. Brackets will also be available on the day for those residents who wish to install the hanging baskets themselves</p> <p>Street Reps The Sub Group would like to implement the Street Reps scheme within the NE area and some residents have already shown a keen interest in becoming involved. Relevant forms for residents to sign up to the scheme will be circulated at the Resident Associations and Groups within the NE.</p> <p>Dog Fouling The Sub Group are still awaiting information from Mark Berry of Environmental Health over a suitable scheme to be implemented within the NE area.</p> <p>Off Road Motorbike Service The Sub Group have allocated £10,000 to run Operation Dakar for one year within the NE area. The Police circulated different options and costs for running Operation Dakar. The Board considered these costs and requested the Police to create a scheme equalling £10,000</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>Offending Team to erect brackets</p> <p>3. Arrange community event for half term in May 2008</p> <p>4. Speak to Enforcement regarding hot spot areas for the Street Reps to target.</p> <p>5. Invite Mark Berry to the next Liveability meeting to discuss a potential scheme.</p> <p>DB to: 1. Send SR details of Off Road Motorbike Scheme up to £10,000.</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p> <p>Dave Brunskill Stockton Police 01642</p>

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<p>Think B4U Drink The Sub Group agreed to contribute £5000 toward this scheme to get additional material within the NE area. A 6 month review of the scheme funded from 2007/08 budget was carried out. Once agreed and signed this will be circulated to the Board.</p> <p>Police / Enforcement SR has contacted the Police and Enforcement to discuss developing some publicity for residents to highlight who to ring, when to ring and what their expectation should be. It appears that a piece of work is already underway preparing information.</p> <p>b. Health Sub Group The previous meeting of the Health Sub Group was cancelled.</p> <p>c. Aspirations Sub Group Minutes from previous meeting on 19th March 2008 have been circulated.</p> <p>TG, Chair of Aspirations Sub Group provided the Board with progress: Norton School has informed the Group at previous meetings of a scheme called "Prison No Way" which works with Yr 10 and 11 pupils to give them an insight into prison life.</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>SR to:</p> <p>1. Speak to Sarah Graham about this scheme further and request statistics.</p> <p>2. Discuss this further with Police, Enforcement and Community Safety.</p> <p>4. Circulate information and costs at next Sub Group meeting</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p>

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<p>Unfortunately the costs for this project were high. Since then Roland Todd from the Funding and Business Team at SBC has spoken to a contact at HMP Kirlevington to look at how something similar to this scheme could be offered at a reduced price.</p> <p>The Sub Group added Children and Young People provision as a priority and requested an update from the next Children and Young People Steering Group.</p> <p>The minutes of this Sub Group referred to an article from the Evening Gazette regarding Building Schools for the Future. The Aspirations Sub Group minuted that Norton School was chosen as one of the school's to be demolished. The Chair informed the Board that consultation was still ongoing and no School's had been identified for demolition.</p> <p>Following the success of the Routz2work project over the past 6 months, the Sub Group agreed that subject to a 9 month review the Routz2work project would be continued for an additional 6 months, taking the project to the end of December 2008. In order to make the project even more versatile, the Sub Group expressed an interest in merging the Routz2work project</p>		<p>Noted</p> <p>Noted</p> <p>Noted</p>	<p>5. To arrange a meeting of the Children and Young People Steering Group.</p> <p>SR to: 1. Request information from Sian Stephenson.</p>			<p>Sophie Richardson SBC 01642 526026</p> <p>Sophie Richardson SBC 01642 526026</p>

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with aspects of the Fit for Employment project. This would allow the Young People to take part in a 3 week work placement taster session in the industry of their choice. Sian Stephenson from Routz2work is investigating how the two projects would work together along with identifying any additional cost.						
8. External Funding SR circulated an external funding report to update Board Members of opportunities for external funding. If Board Members have any ideas for projects they should contact SR to discuss further.		Noted				Sophie Richardson SBC 01642 526026
9. Any Other Business A Faith Event is taking place on 7 th May 2008 from 3.00 – 6.00 p.m. at The Arc in Stockton. The event is open to the public and Board members are encouraged to attend. Dave Brunskill informed the Board that a review of Neighbourhood Policing would be taking place on 16 th April 2008. One of the areas they have identified to review is Portrack and Tilery. The Board would like to support this review and the work of the Neighbourhood Policing as much as possible.		Noted Noted	SR to: 1. Contact Lisa Stephenson.			Sophie Richardson SBC 01642 526026

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10. Date and Time of Next Meeting The next meeting will be the Board's Annual General Meeting and will take place on Thursday 8th May 2008, 10.00 a.m. at The Willows Centre.		None				