

WARD COUNCILLOR

SMALL ENVIRONMENTAL IMPROVEMENTS BUDGET PRO FORMA

PROJECT INITIATION REQUEST

SCHEME: E.g. Letsby Avenue grass verge treatment

Name of Councillor submitting:

Origin of request: *I.e. Ward Surgery, petition, request from resident, Cllrs. own observations etc.*

Other Ward Councillors: - *Indicate if other ward councillors agree to the scheme*

Please insert names	Agree	Disagree
Cllr		
Cllr		
Cllr		

Brief Outline: *Please describe **the problem to be addressed** and the scheme requested (there may be alternative suggestions to solve the problems);*

E.g. Parked vehicles damaging grass verges on Letsby Avenue from numbers 4 to 42 and road too narrow for on street parking. Request is for hard standing to replace grass verges.

Key Stakeholders: - *Please describe the key local stakeholders in the scheme, for instance; residents, Parish/Town Council, any action groups or lead members of the community who should be involved in developing and delivering the scheme. (If this is not known, officers will be able to suggest key stakeholders.)*

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Consultation: -Please note if officers are requested to carry out consultation a fee will be charged and deducted from the ward allocation

Has any consultation been carried out with local residents? YES/NO (please delete)

YES	NO
<p><i>Please indicate evidence of consultation and the level of support. E.g. petitions, letters from residents, notes/minutes of a public meeting, questionnaire.</i></p>	<p><i>Please note a project idea cannot progress without the majority support of the local community. Please indicate what consultation is intended to be carried out.</i></p>

Do you require officers to carry out consultation? YES/NO (PLEASE DELETE)

Signed..... **Date**

Please return completed forms to

TechnicalServices@stockton.gov.uk

In the subject line of the email please put 'Small Environmental Improvements Budget'

For Office Use:

Technical services Direct Services scheme

Date Received: - Officer Dealing: -

Technical Recommendation: -

Estimated Costs: -

LIST ANY RISKS OR REVENUE IMPLICATIONS TO BE CONSIDERED?