| Manager: Kevin Pitt   |
|---|
| Chair: John Tough<br>Cllr Keith Dewison (SBC), Kevin Bowler (CS), Cath Coldbeck (VS), Miriam Stanton (PUB), Liz Smith(BS), Ray McCall (CS), Colin   |
| Stratton (BS), Joe Maloney(VS), Kenneth Ellis (VS), Geof Harrison(CS), Ged McGuire(CS), Paul Harrison (VS) and Michele Smith (CS)   |
| Advisors/Observers  |
| Sophie Richardson (SBC), Haleem Ghafoor (SBC), Nigel Laws (SBC), Nicola Kelly (SBC), Peter Seller (SBC), Kelly Brown (CS), Christine Blake (CS), Gil Smith Christine Ellis(CS), Jill Hutchinson(CS), Brian Dunn(CS), Pat Blackett(CS) |
| Apologies   |
| Sue Cash  |
| Carolynne Withers   |
| Roger Black   |
| Jim Sculley   |
| Councillor Barry Woodhouse  |
|   |

| CS =                  | Community Sector                       | YA = | Youth Assembly         |
|-----------------------|--|------|------------------------|
| PCT/PUB =             | Primary Care Trust/Public Sector       | RC = | Rural Community Sector |
| PS =                  | Private Sector                         | BS = | Business Sector        |
| Stockton Police/PUB = | Stockton Police/Public Sector          | PC = | Parish Council         |
| SBC/PUB =             | Stockton Borough Council/Public Sector |      |                        |
| VS =                  | Voluntary Sector                       |      |                        |
| JS+/PUB =             | Job Centre Plus                        |      |                        |
| CPF =                 | Community Partnership Forum            |      |                        |

| ITEM/ISSUE   | DOI | COMMENTS/DECISION | ACTION | Does it<br>need<br>Council<br>approval/<br>endorse<br>ment? | Are any<br>other<br>boards<br>affected<br>? | CONTACT                                  |
|--|-----|-------------------|--------|---|---|--|
| 1.Introductions and Apologies for<br>Absence   |     |                   |        |   |   |  |
| Introductions and apologies stated   |     | Noted             | SR     |   |   | Sophie Richardson<br>SBC<br>01642 526026 |
| 2. Approval of Minutes from Meeting on 9 <sup>th</sup> January 2006  |     |                   |        |   |   |  |
| Minutes of the last meeting agreed as being an accurate and true record  |     | Noted             | SR     |   |   | Sophie Richardson<br>SBC<br>01642 526026 |
| 3. Children and Young People Plan  |     |                   |        |   |   |  |
| Peter Seller from SBC was welcomed to<br>TBP to present the board with information<br>on the Children and Young People Plan. |     | Noted             |        |   |   | Peter Seller<br>SBC<br>01642 527043      |
| The production of a Children and Young People's Plan is a statutory requirement  |     | Noted             |        |   |   | Peter Seller<br>SBC                      |

| ITEM/ISSUE   | DOI | COMMENTS/DECISION | ACTION | Does it<br>need<br>Council<br>approval/<br>endorse<br>ment? | Are any<br>other<br>boards<br>affected<br>? | CONTACT                             |
|--|-----|-------------------|--------|---|---|-------------------------------------|
| under the Children Act 2004. It must be a<br>strategic plan encompassing all services<br>for children and young people across the<br>Borough. The Plan must be developed in<br>partnership with all partner organisations<br>and agencies, and in consultation with<br>children, young people and carers.  |     |                   |        |   |   | 01642 527043                        |
| The first Children and Young People's Plan<br>for Stockton on Tees is a three year Plan<br>based on the 2004 – 08 Strategy agreed by<br>the Children and Young Peoples Strategic<br>Partnership. It identifies key outcomes in<br>the improvements of services for children<br>and young people, and strategic priorities<br>to promote and support the delivery of<br>these outcomes. |     | Noted             |        |   |   | Peter Seller<br>SBC<br>01642 527043 |
| The next Children's Trust Board will take<br>place on 1 <sup>st</sup> March 4.30 p.m. at the<br>Castlegate Quay.   |     | Noted             |        |   |   | Peter Seller<br>SBC<br>01642 527043 |

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|--|-----|--|--------|---|---|--|
| Comments from the Board:   |     |  |        |   |   |  |
| What financial support can Head Teachers<br>expect on top of the standard budgets they<br>already receive?   |     | There is some money<br>within the Local Authority<br>to provide support to<br>schools. There is no<br>new money available at<br>the moment. Looking at<br>reviewing the service<br>and how best the<br>support can be offered.   |        |   |   | Peter Seller<br>SBC<br>01642 527043  |
| Concern was expressed over the number<br>of reports needed to be completed and how<br>these will all be brought together.<br>It states that if the elected TBP member on<br>the Children's Trust Board can not attend a<br>meeting, then they can send a substitute,<br>but it then goes on to say that the<br>substitute will not have the right to vote. |     | The challenge is down to<br>the agencies to start<br>working closer together.<br>The Children Trust<br>Board is still developing<br>and trying to build a<br>better service and the<br>constitution does need to<br>be reviewed. |        |   |   | Peter Seller<br>SBC<br>01642 527043<br>Peter Seller<br>SBC<br>01642 527043 |

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| The Plan is very gender neutral, but<br>nothing is mentioned about the childs<br>relationship with the Father. There is<br>evidence that the relationship with Fathers<br>is very important and the benefits of this<br>should be mentioned specifically in the<br>plan. The Government is currently pushing<br>emphasis on the relationship with the<br>Father. |     | Although not all<br>comments can be<br>included in the plan. PS<br>will accept all comments<br>and these will be<br>collated. |        |   |   | Peter Seller<br>SBC<br>01642 527043 |
| Consultation feedback is on the back of the<br>Plan for members to complete and<br>feedback. PS is quite happy to return to<br>TBP to discuss any issues in the future.  |     | Noted   |        |   |   | Peter Seller<br>SBC<br>01642 527043 |
| TBP have set up their own thematic<br>groups. Once all the feedback and<br>comments are collected, could any<br>information that would specifically effect<br>Northern area please be passed on to the<br>TBP CTB thematic group.  |     | Noted   |        |   |   | Peter Seller<br>SBC<br>01642 527043 |
| KP raised the issue of Post 16 Education<br>within Billingham which was identified as a<br>Key Priority during the visioning day and   |     | Noted   |        |   |   |                                     |

| ITEM/ISSUE  | DOI | COMMENTS/DECISION | ACTION | Does it<br>need<br>Council | Are any<br>other<br>boards | CONTACT                               |
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|   |     |                   |        | approval/<br>endorse       | affected ?                 |                                       |
| asked the board to remit the issue to the<br>Billingham Children's Trust Board Thematic<br>as a key issue to address in conjunction<br>with the Billingham Learning Network. The<br>Board unanimously agreed this proposal  |     |                   |        | ment?                      |                            |                                       |
| <b>4. Billingham Local Action Plan</b><br>Haleem Ghafoor from SBC and Christine<br>Blake from SRCGA were welcomed to TBP<br>to inform the Board of the Billingham Local<br>Action Plan.   |     | Noted             |        |                            |                            | Haleem Ghafoor<br>SBC<br>01642 528677 |
| As part of the Neighbourhood Renewal<br>Strategy. The Neighbourhood Renewal<br>Team has worked alongside SRCGA and<br>undertaken consultation in the<br>Neighbourhood Renewal Areas within<br>Billingham. This included sending out<br>questionnaires and then looking at<br>solutions to solve any problems, which<br>arose. |     | Noted             |        |                            |                            | Haleem Ghafoor<br>SBC<br>01642 528677 |
| £20,000 has been allocated for the old<br>Neighbourhood Renewal areas of 2004/6   |     | Noted             |        |                            |                            | Haleem Ghafoor<br>SBC<br>01642 528677 |

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|---|-----|-------------------|--------|---|---|---------------------------------------|
| for the Local Action Plan, which has been<br>agreed can be rolled over and spent. It is<br>hoped that TBP will access the money to<br>support the developments of Local Action<br>plan.               |     |                   |        |   |   |                                       |
| <b>Comments from the Board:</b><br>The Board expressed their concerns as<br>they felt that Local Action Plan was too<br>generic and not Billingham focused.   |     | Noted             |        |   |   | Haleem Ghafoor<br>SBC<br>01642 528677 |
| It was felt that the data was out of date and<br>that the Neighbourhood Renewal floor<br>targets did not match the priorities raised<br>locally.  |     | Noted             |        |   |   | Haleem Ghafoor<br>SBC<br>01642 528677 |
| SRCGA organised consultations in May 2005 for which there was a huge response. It was felt that a lot of these issues were personal and had been resolved therefore had not been included in the LAP. |     | Noted             |        |   |   | Haleem Ghafoor<br>SBC<br>01642 528677 |
| Local Transport Plan – The Billingham section was not mentioned in the LAP.   |     | Noted             |        |   |   | Haleem Ghafoor<br>SBC                 |

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| HG explained that this document was a<br>'live' document and had hoped that the<br>board will use the opportunity to enhance<br>the LAP through using its £20k LAP<br>allocation and its Area Partnership<br>allocation of £37,212.    |     | Noted             |        |   |   | 01642 528677<br>Haleem Ghafoor<br>SBC<br>01642 528677 |
| It was agreed that HG would re-present the LAP at a future meeting will more local context.  |     | Noted             |        |   |   | Haleem Ghafoor<br>SBC<br>01642 528677                 |
| <ul> <li>5. Matters Arising <ul> <li>a. Town Centre Development</li> </ul> </li> <li>Nigel Laws from SBC was welcomed to <ul> <li>TBP to present the board with information on Billingham Town Centre.</li> </ul> </li> </ul>          |     |                   |        |   |   |   |
| It was reported at the last TBP Meeting on<br>9 <sup>th</sup> January that in accordance with the<br>lock-out agreement Halladale had been<br>provided with one months notice to address<br>the Council's concerns and prepare revised |     | Noted             |        |   |   | Nigel Laws<br>SBC<br>01642 527565                     |

| ITEM/ISSUE   | DOI | COMMENTS/DECISION | ACTION | Does it<br>need<br>Council<br>approval/<br>endorse<br>ment? | Are any<br>other<br>boards<br>affected<br>? | CONTACT                           |
|--|-----|-------------------|--------|---|---|-----------------------------------|
| <ul> <li>development options. The Council is now pleased to report that Halladale have given the sensitive legal, commercial and property issues raised careful consideration and are currently working in partnership with the Council to prepare further options. Revised proposals together with a financial appraisal are to be presented to officers at a meeting early in March.</li> <li><b>b. Bulgarth</b></li> <li>It has been concluded that Bullgarth is not located within the Billingham Green Conservation Area Boundary. Although this will not assist in the identification of funding streams, the engineers are preparing a revised costs estimate for improving the car park. It is hoped that this may create an opportunity for the costs to be reduced.</li> <li><b>Comments raised by the Board:</b></li> </ul> |     | Noted             |        |   |   | Nigel Laws<br>SBC<br>01642 527565 |
| ICI sold the site to potential business user.  |     | Noted             | NL to  |   |   | Nigel Laws<br>SBC                 |

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|---|-----|-------------------|-------------|---|---|-----------------------------------|
| Is there a declaration that when ICI bought<br>the office block, do they have to return it to<br>its original usage when selling the site.  |     |                   | investigate |   |   | 01642 527565                      |
| <b>c. Billingham House</b><br>The residential application for 128<br>dwellings was refused by the planning<br>committee on the 1 <sup>st</sup> February due to the<br>close proximity of the site to major hazard<br>installation. This planning decision was<br>based on the advice from the HSE, which<br>the Council previously made clear it would<br>consider with the highest regard.<br>Furthermore it is considered that a<br>residential development may jeopardise the<br>potential use of accordance with its<br>allocation in local planning policy guidance. |     | Noted             |             |   |   | Nigel Laws<br>SBC<br>01642 527565 |
| It was considered that the proposal was<br>deficient in terms of open space provision<br>and the layout was unsatisfactory. It is<br>unknown whether Broseley Homes will<br>appeal the decision and whilst it is hoped<br>that a mutually acceptable proposal can be<br>reached with Broseley Homes and the   |     | Noted             |             |   |   | Nigel Laws<br>SBC<br>01642 527565 |

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| HSE, this now appears unlikely. Stockton<br>Borough Council may now need to serve a<br>dilapidation notice on the owners of the<br>site. It should be stressed however that<br>the existing houses in close proximity to the<br>site are not deemed as being unsafe, and<br>that the likelihood of a major accident<br>occurring is small. However, it would be<br>irresponsible to approve new houses closer<br>to the hazardous site against the advice of<br>the HSE. |     |                   |        |   |   |                                   |
| A residential development has been<br>approved on the site of the former sports<br>ground, at a lower density than originally<br>requested, as it is located within the middle<br>consultation distance (CD) zone where<br>limited low density developments may be<br>approved. In contrast Billingham House is<br>situated within the inner CD zone, where<br>residential development is always opposed.  |     | Noted             |        |   |   | Nigel Laws<br>SBC<br>01642 527565 |

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|---|-----|--|--|---|---|--|
| Comments raised by the Board:   |     |  |  |   |   |  |
| A line needs to be drawn on the future of<br>Billingham House. A final decision needs<br>to be made.  |     | Noted.   | NL to<br>investigate   |   |   | Nigel Laws<br>SBC<br>01642 527565        |
| What is the situation with the PFI bid for the Forum  |     | An outline PFI bid is to<br>be submitted by late<br>summer. Public<br>consultation will go<br>ahead after the<br>submission of the outline<br>bid. Final submission is<br>due for next year. |  |   |   | Nigel Laws<br>SBC<br>01642 527565        |
| <b>6. Thematic Groups Update</b><br>A timetable has been circulated to all<br>members of TBP. A date must be agreed<br>between TBP thematic groups and<br>confirmed with KP |     | Noted  | SR to<br>circulate an<br>up to date<br>thematic<br>timetable |   |   | Sophie Richardson<br>SBC<br>01642 526026 |

| ITEM/ISSUE  | DOI | COMMENTS/DECISION                                  | ACTION                                | Does it<br>need<br>Council<br>approval/<br>endorse<br>ment? | Are any<br>other<br>boards<br>affected<br>? | CONTACT                          |
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|   |     |  | with date to members                  |   |   |                                  |
| Safer Stockton Partnership<br>A review of the crime and disorder is due to<br>take place commissioned via the Home<br>Office. One of the main proposals is that<br>the current crime and disorder audit which<br>takes place every three years will no longer<br>be utilised and action plans will be<br>reviewed annually and updated if<br>necessary. At the consultation process at<br>present |     | Noted  |                                       |   |   | John Tough<br>TBP<br>07963481941 |
| <b>Community Sector</b><br>GH attended a Building Stronger<br>Communities event in London ON 02.02.06   |     | A full report to be presented at the next meeting. | SR to liaise<br>with GH to<br>arrange |   |   | Geoff Harrison<br>01642 861992   |
| There is £12,000 left from the Learning<br>Chest which will be rolled over and a<br>training programme is being considered<br><b>Voluntary Sector</b>   |     | Noted  |                                       |   |   |                                  |

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|---|-----|-------------------|--|---|---|----------------------------------|
| Billingham Folklore Festival is going well. It will be held 22 – 29 July at the College.  |     | Noted             |  |   |   | Joe Maloney<br>01642 651060      |
| Cultural Diversity programme – doing a private project in April to include all primary schools in the Borough   |     | Noted             |  |   |   |                                  |
| Neighbourhood Watch has permission from<br>SBC to put signs on Lamp posts around<br>Billingham  |     | Noted             |  |   |   | Paul Harrison<br>01642 864341    |
| Billingham Safer Partnership – JT stated<br>that following a report from Eddie Lincoln<br>(the Police Crime Prevention Officer)<br>relating to John Whitehead Park he<br>suggested that a member of the Billingham<br>Safer Partnership should be on the<br>Supporters of John Whitehead Park Group.<br>This would be beneficial from a community<br>Safety aspect and could possible link to |     | Noted             |  |   |   | John Tough<br>TBP<br>07963481941 |
| funding which would assist.<br>JT will not be attending the next meeting,<br>PH to chair  |     | Noted             | PH to<br>email KB<br>with<br>proposals |   |   |                                  |

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|--|-----|---|-------------------------|---|---|---|
| Business Sector<br>More shops have opened in the Town<br>Centre, which is very positive  |     | Noted                                   |                         |   |   |   |
| Clenliness of the Town Centre is very poor<br>and the lighting on Rothbury Street and<br>other areas is also poor. Dirt from pigeons<br>is getting worst. Are there no health and<br>safety regulations regarding the amount of<br>dirt from the pigeons?  |     | Noted                                   | SR to raise<br>with SBC |   |   | Liz Smith<br>01642 877864<br>Sophie Richardson<br>SBC<br>01642 526026 |
| Bede College have two special need<br>students who are looking for some work<br>experience within a business. Both are<br>computer literate and will be available for<br>half a day  |     | Please contact MS if you are interested |                         |   |   | Miriam Stanton<br>01642 808285  |
| <b>d. Public Sector</b><br>On the 31.03.06 the majority of Community<br>Wardens will be replaced by Community<br>Officers, but the funding for these is not<br>available until 2007. KD has wrote a letter<br>to the Evening Gazette and has requested<br>a report from Mike Batty of SBC on the<br>effects this will have on Billingham |     | Noted                                   |                         |   |   | Cllr Keith Dewison<br>01642 535188                                    |

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|--|-----|-------------------|--------|---|---|-----------------------------------|
| <b>8. Visioning</b><br>A report from the Visioning day in January<br>was circulated to all members and goes<br>through the process on the day and what<br>was achieved. It was a very worthwhile day |     | Noted             |        |   |   | Kevin Pitt<br>TBP<br>01642 360150 |
| KP has made some recommendations for TBP to agree  |     | TBP Agreed        |        |   |   | Kevin Pitt<br>TBP<br>01642 360150 |
| Referring to Appendix 6 – The funding<br>strategy realtes to floor targets which<br>impact upon Billingham fundings are for<br>hitting targets.  |     | Noted             |        |   |   | Kevin Pitt<br>TBP<br>01642 360150 |
| The SMI application for LEGI funding was<br>not accepted. Need to start thinking<br>outside the box and highlighting the gaps in<br>service provisions and seek suitable<br>funding                  |     | Noted             |        |   |   | Kevin Pitt<br>TBP<br>01642 360150 |

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| <ul> <li>8. Chairs Report At the area chairs meeting on 20<sup>th</sup> January it was very thematic focussed. Agreement from all the Chairs was had over the new thematic system created by TBP. TBP will run it as a pilot with the support of the other area boards. A letter has been sent to George Garlick and Bob Gibson. It is hoped this will roll out over the other 3 boards. </li> <li>Louise Allen was the successful candidate for the Billingham Regeneration Manager. She will start her role on 4<sup>th</sup> April.</li> <li>Short listing has taken place for TBP Managers post and interviews are due to take place week commencing 27<sup>th</sup> February. JT, MS and Dawn Welsh from SBC will be on the interview panel along with an additional member from TBP. JT has asked GM from the Community Sector to attend. The Chair made an executive decision.</li></ul> |     | Noted<br>TBP to send<br>congratulations and<br>welcome to Louise<br>Noted | SR     |   |   | John Tough<br>TBP<br>01740 644161<br>Sophie Richardson<br>SBC<br>01642 526026<br>John Tough<br>TBP<br>01740 644161 |

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|--|-----|--|--------|---|---|---------------------------------------|
| 9. Managers Report   |     |  |        |   |   |                                       |
| KP would like to thank SR from SBC and KB from SRCGA for their help with the visioning day   |     | Noted  |        |   |   | Kevin Pitt<br>TBP<br>01642 360150     |
| KP undertook a premises review and also organisation of the TBP Thematic groups.   |     | Noted  |        |   |   | Kevin Pitt<br>TBP<br>01642 360150     |
| KP also gave an interview on Radio<br>Cleveland regarding TBP  |     | Noted  |        |   |   | Kevin Pitt<br>TBP<br>01642 360150     |
| 10. Any Other Business   |     |  |        |   |   |                                       |
| <b>Billingham Carnival</b><br>Current organiser is retiring. GH<br>suggested that TBP took over the running<br>of this event. It is a very important event<br>for Billingham |     | It was felt that this was<br>not the role of TBP but<br>TBP should facilitate and<br>assist with the setting up<br>of a group which will run<br>this board. This issue to<br>go to the Arts and<br>Culture thematic group<br>for discussion. TBP |        |   |   | Geoff Harrison<br>TBP<br>01642 861992 |

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|---|-----|-------------------|--------|---|---|-----------------------------------|--|
| <b>Expenses Policy</b><br>The expenses claim form which was<br>circulated to the board needs updating and<br>amending                                     |     | agreed<br>Noted   |        |   |   | Kevin Pitt<br>TBP<br>01642 360150 |  |
| MEETING CLOSED TO THE PUBLIC  |     |                   |        |   |   |                                   |  |
| Nigel Laws from SBC presented TBP<br>members only with the current status of<br>Billingham Town Centre and also an<br>update on the developers Hallidale. |     |                   |        |   |   | Nigel Laws<br>SBC<br>01642 527565 |  |