

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Develop the Stockton / Darlington Partnership	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Develop the finance partnership arrangements: <ul style="list-style-type: none"> <li>▪ Joint Working</li> <li>▪ Knowledge Share</li> <li>▪ Service Improvements</li> </ul>	Service Improvements Improved Efficiency
Provide financial Support to overall Stockton / Darlington Project (business plans / feasibility etc.)	Fully costed financial appraisals for all elements of the partnership
Provide Support for implementation of Agresso in Darlington	Implementation in Darlington on 1 <sup>st</sup> April 2006

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Economic Regeneration and Transport / Liveability	
<b>Objective:</b> Provide Support to a range of major regeneration projects and initiatives	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Stockton / Middlesbrough Initiative	Option appraisals identify optimum financial and operational solution
Billingham Town Centre and Forum	Option appraisals identify optimum financial and operational solution
Local Enterprise Growth Initiative Scheme	Option appraisals identify optimum financial and operational solution
Potential LSVT	Option appraisals identify optimum financial and operational solution

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Provide Support to a range of Organisational Development Projects and initiatives	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
<p>Provide Financial Support to the development of Action Plans to deliver the Access to Services Strategy:</p> <ul style="list-style-type: none"> <li>▪ Prepare financial evaluation / option appraisal including full financial implications</li> <li>▪ Re-align budgets following implementation</li> </ul>	<p>Option appraisals identify optimum financial and operational solution. Timescales and individual targets to be determined for each project.</p>
<p>Provide Financial Support to the Office Accommodation Review. Prepare financial evaluation / option appraisal including full financial implications</p>	<p>Option appraisals identify optimum financial and operational solution. Timescales and individual targets to be determined for each project.</p>
<p>Changes in the Governance and organisation of the Council (Z)</p>	<p>Option appraisals identify optimum financial and operational solution. Timescales and individual targets to be determined for each project.</p>
<p>Assess the financial implications of Single Status / JE Pay modelling.</p>	<p>Implementation of Pay model.</p>

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Improve Capital Planning and Monitoring Arrangements	
Action & Milestones	Success Measures & Targets
Develop Medium term Capital Plan	Medium Term Capital Plan developed by 30 <sup>th</sup> June 2005
Improve Capital Expenditure monitoring	Guidelines and monitoring procedures re-issued by 30 <sup>th</sup> June 2005 Reduced levels of slippage and cost variations

<b>Theme:</b> : All	
<b>Objective:</b> Develop and Integrate the Financial Aspects of Local Area Agreement	
Action & Milestones	Success Measures & Targets
Develop the funding included in LAA, both within the Council and with partners.	Increased funding streams included and increased flexibility
Develop monitoring arrangements with GONE	Reduced grant monitoring arrangements.

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Develop CPA Use of Resources Action Plan	
Action & Milestones	Success Measures & Targets
Implement the actions included in the action plan	Improved rating for use of resources

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Review and revise procedures and organisation of Finance Service	
Action & Milestones	Success Measures & Targets
Review procedures and organisation for: <ul style="list-style-type: none"> <li>▪ Financial management</li> <li>▪ Payments</li> <li>▪ Debtors and Income</li> </ul> All reviews to be completed by 30 <sup>th</sup> September 2005.	Deliver efficiency savings to: <ul style="list-style-type: none"> <li>▪ contribute to service efficiency savings</li> <li>▪ Enable delivery of other objectives</li> </ul>
Develop and deliver a training course for non finance managers	Training course prepared by 30 <sup>th</sup> June 2006 Satisfaction with Training course at least 80% satisfied

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Implement Agresso in Schools	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Implement Agresso in Schools and remove the need for SIMS	Live with 10 schools in April 2006. Project plan to be developed for remainder by November 2006

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Children & Young People	
<b>Objective:</b> Provide support and adapt to Service changes financial support following the introduction of Children's Trust.	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
<p>Provide financial support to and assess the financial implications of the development of integrated Children's services (inc Youth), including:</p> <ul style="list-style-type: none"> <li>• new organisational structure</li> <li>• partnership working with PCT etc.</li> </ul> <p>Integration of Connections / Surestart</p>	Support required by Service in a timely manner to assist them in delivery of the agenda.
Provide financial support to and assess the financial implications of the development of Extended Schools	
Revise accounting structures for Integrated Children's Services Area Teams and Extended Schools	Support required by Service in a timely manner to assist them in delivery of the agenda
<p>Review financial support arrangements following Service Re-organisations:</p> <ul style="list-style-type: none"> <li>• Integrate Connections / YOT/ Surestart</li> </ul> <p>Review the support for Area Based Teams</p>	<p>Connections and Surestart integrated into Children's Accountancy Team by 30<sup>th</sup> June 2006</p> <p>Revised financial support arrangements developed following the change in CESC structure</p>
Provide support to the development of Extended Schools	Support required by Service in a timely manner to assist them in delivery of the agenda.
<p>Assess the financial implications of specific service / function reviews:</p> <ul style="list-style-type: none"> <li>• Behaviour Service</li> <li>• Tees Valley Music Service</li> <li>• Children with Complex Needs</li> </ul>	Support required by Service in a timely manner to assist them in delivery of the agenda

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Healthier Communities and Adults	
<b>Objective:</b> Provide support to the developing Adult Agenda and advise / lead on financial implications	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
<p>Assess the financial implications of any operational changes following the implication of the Adult white paper:</p> <ul style="list-style-type: none"> <li>• Area working</li> </ul> <p>PCT partnership working and pooled budgets etc</p>	<p>Support required by Service in a timely manner to assist them in delivery of the agenda.</p>
<p>Provide financial advise and support to the implementation of the requirements of the legislation.</p>	<p>Support required by Service in a timely manner to assist them in delivery of the agenda</p>
<p>Consider and Assess the financial implications of the expansion and changes to the mechanisms for Direct Payments</p>	<p>Support required by Service in a timely manner to assist them in delivery of the agenda.</p>



## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Children & Young People, Liveability	
<b>Objective:</b> Provide support to the reconfiguration and review of a range of services and functions within CESC.	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Provide financial input into the development of the strategy to implement Building Schools for the Future	Support required by Service in a timely manner to assist them in delivery of the agenda.
Assess the financial implications of the implementation of the museums strategy, including the benefits of closing Green Dragon Museum and Billingham Art Gallery.	Support required by Service in a timely manner to assist them in delivery of the agenda
Provide financial support to the reconfiguration of the Library Service.	Support required by Service in a timely manner to assist them in delivery of the agenda.
Provide input into the review and development of community transport.	Support required by Service in a timely manner to assist them in delivery of the agenda.

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b> Organisational Development	
<b>Objective:</b> Development of E Procurement throughout the Council	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Implement and access a marketplace	
Continue to implement other e-Procurement techniques <ul style="list-style-type: none"> <li>• Procure 2 Pay Process (web)</li> <li>• Purchase Cards</li> <li>• e-Invoicing</li> <li>• Corporate Credit Cards</li> <li>• e-Quotation/ e-Tendering</li> <li>• e-Auction</li> </ul>	

## Finance Service Improvement Plan (*abridged*) – 2006/07- 2008/09

<b>Theme:</b>	
<b>Objective:</b> Increase the Timeliness and efficiency of procurement activity, and income collected	
<b>Action &amp; Milestones</b>	<b>Success Measures &amp; Targets</b>
Increase the % of Orders issued electronically through contacting suppliers	See PI Measures
Increase the % of BACS payments and reduce cheque handling.	See PI Measures
Increase the number of payments made by Purchase Cards	See PI Measures
Increase the number of payments made by Corporate Credit Card	See PI Measures